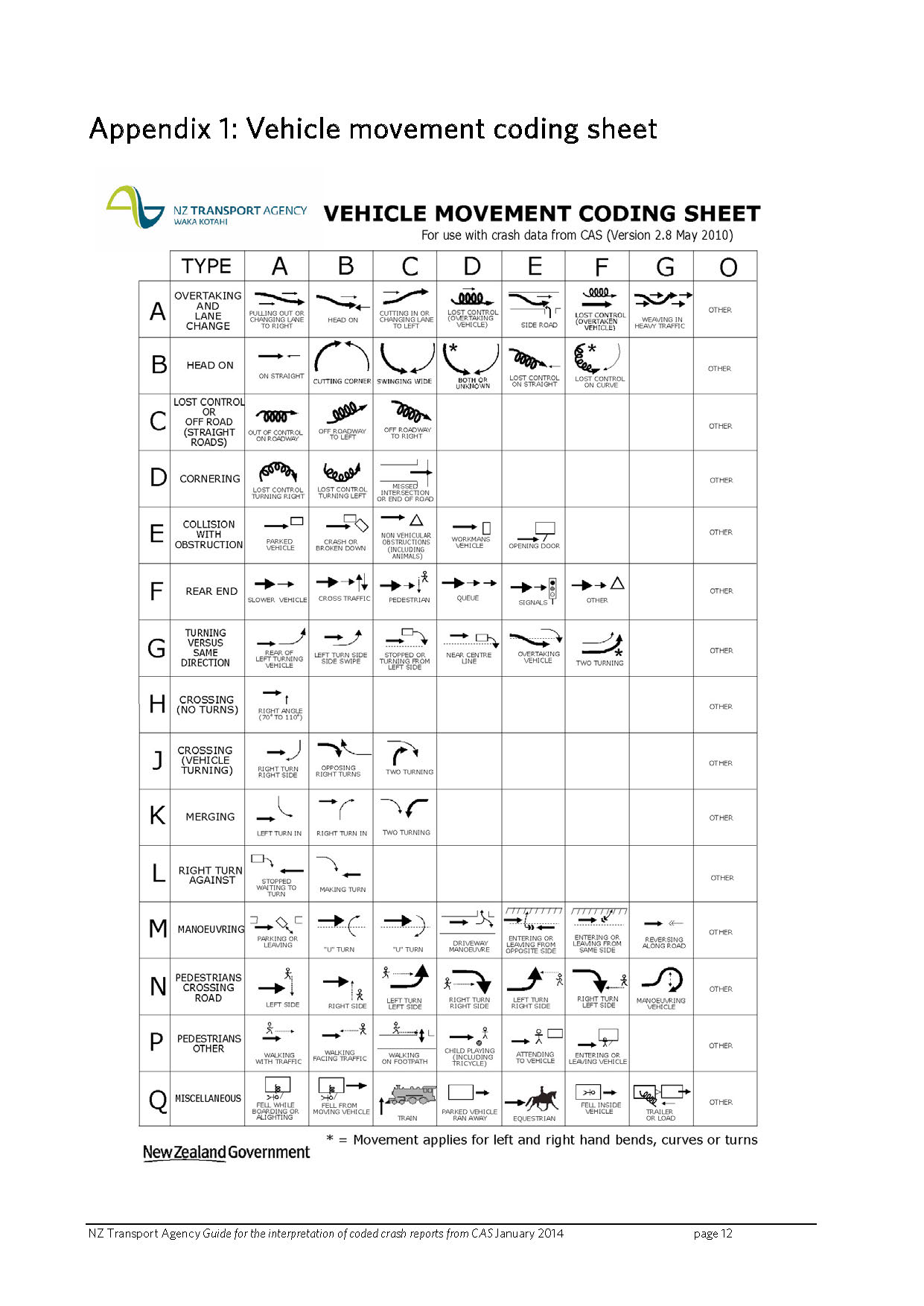
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| ***Reporting company reference:*** | | | | ***CoPTTM.Incident reference:*** | | | | | | | | | |
| **REPORT ON INCIDENT AT ROADWORKS SITE** | | | | | | | | | | | | | |
| ***Send to: tmc@tfc.govt.nz and*** [***CoPTTM.Incident@nzta.govt.nz***](mailto:CoPTTM.Incident@nzta.govt.nz) | | | | | | | | | | | | | |
| Date of incident |  | | | | | | Time of incident | |  | | | | |
| STMS name |  | | | | | | STMS No. | |  | | | | |
| Contractor / TTM company |  | | | | | | Contact number | |  | | | | |
| Road location *(include direction and lane)* |  | | | | | | | | | | | | |
| Description of work being undertaken |  | | | | | | | | | | | | |
| Worksite Details | TMP # | | TSL installed? | | | | Attended | | Post incident audit undertaken | | | | |
|  | | Y/N | | | | Y/N | | Y/N | | | Audit Attached? Y/N | |
| TTM configuration at time of incident | | | | | | Temporary Barriers used? | | Incident within working space or TMP closure | | | | |
|  | | | | | | Y/N | | Working space / closure | | | | |
| What Happened *(Facts only)* |  | | | | | | | | | | | | |
| Conditions | Speed Limit (km/h) | | | Surface | | | | | | Road type | | | |
|  | | | Sealed / unsealed | Dry / Wet / Icy | | | | | 1 way / 2 way | | | |
| Traffic lanes per direction | | | Intersection Junction | | | | | | Intersection Control | | | |
|  | | | Driveway / Roundabout / Cross / Tee / More Than 4 legs | | | | | | Traffic signals / stop / give way / uncontrolled | | | |
| Weather | | | Light | | | | | | Lighting | | | |
| Fine / Mist / Light Rain / Heavy Rain / Snow / Frost / Strong Wind | | | Dark / light / bright sun / overcast / twilight | | | | | | On / off / none / unknown | | | |
| Injuries  *(Number of people in each injury category)* | Road workers | Minor | | | | Serious | | | | | Fatal | | |
|  | | | |  | | | | |  | | |
| Road users |  | | | |  | | | | |  | | |
| Crash code | From Appendix 1 attached | | | Road user vehicle(s) | | | | Vehicle type | | | | | Reg. number |
|  | | | Cyclist / motorbike / light vehicle / bus / med – heavy vehicle | | | | |  |
| Police Attended | Y/N | | |

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| Crash diagram *(or scan and attach) -* Photos that show the relevant approaches and scene MUST be attached. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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**Appendix 1: Vehicle movement coding sheet**

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