

Christchurch City Council Traffic Management Team

Traffic Management Requirements

Christchurch City Council is responsible for managing and operating the city's road network, which includes the legal road from boundary to boundary. We are also responsible for reviewing submitted Traffic Management Plans (TMP) and checking the deployment of approved TMPs for assurance. The Health & Safety at Work Act 2015 requires Persons Conducting a Business or Undertaking must, so far as is reasonably practicable, provide and maintain an environment that is without health and safety risks.

Anyone who wants to undertake an activity that varies from the normal operating condition of the legal road, whether it's on a carriageway, footpath, or adjacent to the road, must have approved Traffic Management in place to manage any hazards created by the activity. TMPs are also needed for activities outside the legal road, which will affect the normal operating conditions of the road. Please note that in addition to a TMP a Corridor Access request is also required to gain access to the road corridor.

A TMP describes the nature and extent of temporary traffic management needed for the activity and outlines how all road users will be managed by temporary traffic management measures included in the TMP. They include details of the measures you will put in place to ensure the safety for all people involved in the activity or who will be impacted by the activity.

Activities such as the ones listed below are all situations that are likely require a TMP to undertake the activity.

- Concrete pours where the delivery of concrete will affect legal road, including a footpath or carriageway.
- Scaffolding on or near the footpath, including installation and removal.
- Crane or lifting work that requires safety zones to close a traffic lane, footpath, or grass berm,
- Works that require a fence to close a footpath or grass berm.
- Deliveries on a narrow or busy roadway or to a site causing congestion on adjacent roadway.
- Work on a boundary fence that requires works to be undertaken from outside the property boundary.
- Community or sporting events that impact the normal operating condition of the legal road.

A TMP, which must be drafted by a trained competent person, must be submitted to for review by Council staff to make sure the activity will be undertaken in a way that is safe for all those using the road and those undertaking the works.

To submit a TMP please visit: www.myworksites.co.nz

TMPs have minimum submission time frames prior to the planned activity can start which can be longer for more complex activities.

Where these requirements are not met, or where activities are deemed to be dangerous or not installed as per an agreed TMP, the Council will require all activity varying the normal operating condition of the road to stop and the area made safe. If the area is not made safe Council is obliged to inform Worksafe NZ.

For further information, please contact a Council TMC representative on 941 8842, email: tmc@ccc.govt.nz

Useful links:

[Working on our roads : Christchurch City Council \(ccc.govt.nz\)](http://ccc.govt.nz)

<https://ccc.govt.nz/transport/legal-road/traffic-management-news-and-information>

<https://ccc.govt.nz/transport/working-on-our-roads/myworksites/>

<https://ccc.govt.nz/transport/working-on-our-roads/corridor-access-requests/>

Date	Version	Prepared / updated by	Authorised by	Detail of amendment(s)
26/07/2023	1.0	Simon Hodges	TM T/L	New update for release