

INSURANCE SUBCOMMITTEE - TERMS OF REFERENCE / NGĀ ĀRAHINA MAHINGA

Chair	The Mayor
Membership	Deputy Mayor Turner Councillor Davidson Councillor MacDonald as the Deputy Chair of the Finance and Performance Committee
Quorum	Three
Meeting Cycle	Meetings will be held as required
Reports To	Finance and Performance Committee of the Whole

Responsibilities and Delegations

- Oversee the conduct and progress of the ongoing review of the Council's 2010/11 insurance portfolio.
- Make interim decisions on the conduct of that review and associated actions.
- Work with Council officers and external advisors to determine any further actions.
- Instruct Council officers and external advisors in the implementation of any further actions.
- Report back to the Finance and Performance Committee of the Whole with recommendations on any final resolution of the review and associated actions.
- Establish a timetable for insurance decisions over the triennium, to ensure proposals are able to be considered with recommendations to the Finance and Performance Committee well in advance of the implementation date.