

# Garden & Heritage Parks Weddings

## Terms & Conditions

### CONDITIONS FOR THE USE OF GARDEN PARKS

For the ceremony:

- A maximum of 12 chairs may be used for elderly or less mobile guests. Chairs with wide, flat bottomed tips only can be used.
- A small portable stereo may be used - no amplified sound or music is allowed.
- All people (includes photographers) must keep to the pathways and lawn areas and must not stand on or among any of the plant collections.

In keeping with the natural setting:

- Marquees and other structures (including free standing umbrellas) are not permitted.
- Items must not be attached to trees, buildings or other fixed structures and no decorations, balloons, rice, petals, birdseed or confetti are allowed.
- Please be responsible with your rubbish and take it home with you if bins are full.

To ensure everyone's safety and enjoyment:

- As public spaces, no part of Garden and Heritage Parks may be hired exclusively. Be aware that other non-related activities may be occurring in, or in close proximity, to the booked area during your use.
- Please carry your booking confirmation with you in case other visitors are using the space. If there is confusion with other visitors please contact the 24 hour call centre to be directed to the duty ranger.
- Vehicles may only be used to drop off guests and materials, otherwise no vehicles are to be permitted and gates must be kept locked at all times.

### CANCELLATIONS

You must contact our call centre within 24 hours of your booking time to confirm cancellation, ph: (03) 941 8999.

No refunds unless adverse weather conditions prevent your booking taking place. For non-weather related cancellations, a 12 month credit will be issued.

A fee of 10% will be charged to cover administration.

The Christchurch City Council reserves the right to cancel any bookings due to circumstances beyond its control.

### IMPORTANT INFORMATION

We advise all wedding and civil union ceremony and photo session parties to book alternative back-up wet weather venues.

Parks staff aim for a high standard within the grounds. However, sometimes there may be maintenance work within or close by the areas booked.

The organisers shall absolve the Council from any liability whatsoever relating to the booking of the above area.