Hire of Christchurch City Council sound system

For use by not for profit community groups for events, promotions, workshops, seminars. There are 2 systems available. Located at the Fendalton Service Centre and the Papanui Service Centre.

Contact Lisa Gregory (Fendalton) or Helen Miles (Papanui) via email to book the system and arrange pick up and drop off time.																							
lisa.gregory@ccc.govt.nz/helen.miles@ccc.govt.nz																							
· · ·			. –		~		<u> </u>																

The front counter at Fendalton Service Centre is the point of contact on arrival. Please ask for Lisa.

The front counter at Papanui Service Centre is the point of contact on arrival. Please ask for Helen.

Please bring 2 people to ensure you are able to lift the larger sound system 20kgs+.

Please be aware if you do not arrive at the agreed time you will forfeit your booking.

Dates of hire							
Pick up date and time	_ Drop off date and time						
Name of organisation							
Name of hirer							
Email	_ Phone						

Conditions of hire

- The borrower must pick up and drop off the sound system at the agreed times.
- The borrower must have someone strong enough to transport the equipment 2 people usually required.
- The borrower must pay for any damage to the sound system.
- If the sound system or part of it is stolen the borrower will be charged the replacement costs.
- Please use the sound system under cover so it does not get wet.

I acknowledge taking possession of the above equipment in safe order and condition with the agreement of the above conditions which I have read before signing.

Signature of borrower	Date
.0	
Name of borrower	

Lisa Gregory lisa.gregory@ccc.govt.nz 03 941 6729 Fendalton Library and Service Centre, 4 Jeffreys Road, Fendalton 8053 Helen Miles helen.miles@ccc.govt.nz 03 941 5409



Papanui Library and Service Centre, Cnr Restell St and Langdons Rd