

Education Risk Management Assessment System (RAMS) Template

Site: Forest Survivor - Spencer Park / Bottle Lake Forest

Date:

Activity/situation: Walking through the forest, building shelters, viewing fire engine, eating Huhu grubs, educational games and activities

Risk Factors (accident, injury, loss or damage)	<div>game and activities</div> <div>1. Death or injury resulting from tree/branch fall</div> <div>2. Injuries resulting from a trip or fall along a track</div> <div>3. Cuts/abrasions from sharp objects e.g. metal, glass, branches</div> <div>4. Injury by moving vehicles around road/car park</div> <div>5. Injury by collision with cyclist around cycle lanes</div> <div>6. Exposure to heat/cold</div> <div>7. Allergies/medical conditions</div> <div>8. Becoming lost or separated from group</div> <div>9. Attack from dogs or horses</div> <div>10. Eating/touching poisonous insects or plants</div>		
Causal Factors (hazards, perils or dangers that could make the risks more likely to occur)	<div>People</div> <div><ul style="list-style-type: none">• Inadequate numbers of adults to supervise• Insufficient briefing of adult support people• Becoming separated from group or lost• Poor supervision around car park, tracks and forest areas• Other park users e.g. people with dogs, strangers• Students with medical conditions e.g. allergy to pollen</div>	<div>Equipment</div> <div><ul style="list-style-type: none">• Inappropriate use of equipment e.g. branches for bivouac building or fire truck• Inappropriate clothing and footwear• Lack of protective clothing and gear e.g. sunhat, sunscreen, warm clothing• Lack of communication devices and First Aid kits</div>	<div>Environment</div> <div><ul style="list-style-type: none">• Trees• Variable weather conditions• Sharp objects e.g. rubbish, branches, blackberries• Obstructions and unsafe areas where forestry or construction work is being carried out• Moving vehicles• Poisonous insects• Hazardous plants e.g. blackberry prickles</div>
Schools additional causal factors:			

	People	Equipment	Environment
<p>Strategies</p> <p>Normal operation</p> <p><i>Note: these are suggestions only- it is recommended that schools consider the strategies that they deem appropriate</i></p>	<ul style="list-style-type: none"> • Ensure a suitable teacher/parent help to student ratio is met • Keep group together – use front and back markers for walks • Educator to control the movement in areas where vehicles present • Carry medicine for students with medical conditions • Adults clear on their supervision roles 	<ul style="list-style-type: none"> • Advise students of appropriate use of equipment • Ensure group is prepared for all weather conditions e.g. sturdy footwear, warm clothing, and sun protection. 	<ul style="list-style-type: none"> • Disclosure of risks of the local forest environment (including other users) • Avoid areas where forestry or construction work is being carried out • Identify Huhu grubs clearly for those who wish to eat them • Cancel in extreme wind conditions • Pre programme check of site by Educator/Ranger
<p>Schools additional risk management strategies:</p>			

Emergency Plans

(What actions will be taken if an incident occurs)

- IN CASE OF EMERGENCY, FOLLOW “DRS ABC”, CONTACT 111, AND FOLLOW SITE EMERGENCY PLAN
- Adult helpers assigned to take responsibility of other children in the event of an accident or injury.
- Emergency services notified if appropriate.
- First Aid kit to be carried by teacher and/or Ranger and administered by qualified first aid person.
- In case of significant earthquake DROP – COVER – HOLD, gather group and exit forest at nearest possible exit.
- In case of forest fire, gather group and exit forest at nearest possible exit. Alert emergency services.

Additional Information

Ratio (Staff to students)	

Management Approval

Signature	
Date of Approval	
Revision Date	