

**MINUTES OF THE
DISABILITY ADVISORY GROUP MEETING HELD AT CHRISTCHURCH CITY COUNCIL,
53 HEREFORD STREET, LEVEL ONE, ON TUESDAY 16 SEPTEMBER 2014 AT 10 AM**

Present: Leanne Keenan (CCC), Doreen McCoard (Post Polio), Allison Nichols-Dunsmuir (CDHB), Simon Atkinson (People First), Robert Watts (Older Persons), Lorraine Wiersma (Maori & Whanau), and Brian Laurie (Physical Disability).

Minute taker: Emma Pachnatz (Citywide Administrator, CCC)

1. Welcome: Leanne welcomed everyone to the meeting

2. Apologies: Adele Wilkinson (Mental Health Education and Resource Centre), Anna Mitchell (Disabled Persons Association) and Tracey Doreen (Deaf/Blind Community).

3. Previous Meeting Minutes: No changes required of last meeting minutes 19 August 2014

4. Actions from the previous minutes:

Topic	Action	Due Date	By Whom	Update
Previous Minutes				
Dag Publication	Leanne to work with Lorraine and Simon on the publication.	Ongoing	Leanne	Ongoing, Leanne to follow up with Lorraine and Simon.
	Remaining members to send their biography to Leanne or Emma.	7 October 2014	Brian, Lorraine and Robert	Profile received from Simon. Brian, Lorraine and Robert to complete.
General Business				
Lyttelton Civic Square	Leanne to follow up outcome of submission placed June 2013 for Allison.	21 October 2014	Leanne	Leanne still trying to contact Philippa Upton the project lead.
Social Housing	Claire to draft submission on behalf of the Disability Advisory Group. Leanne to follow up.	Ongoing	Leanne	Claire submitted submission on behalf of DAG members with preferred option one.

5. Strengthening Communities Citywide Advisor (Disability Portfolio) update – Leanne Keenan

Note Phil Shaw was scheduled to attend this meeting to discuss keyless locks however he was unavailable. This will be rescheduled for 18 November 2014.

Beach Mats

- Simon Hill (Community Recreational Advisor) still progressing project.
- Aim is to present a discretionary response fund application for beach mats to the Burwood Pegasus Community Board.

Discussion moved into workshop planning – see item 7 below.

Action: Leanne to provide written update on remaining topics (DAG publication, blue car parks, CCC Community Committee, and Civic steps) before next meeting.

6. Health in All Policies Advisor (CDHB) update – Allison Nichols-Dunsmuir

Action: Allison to provide written update on topics before next meeting.

7. Planning Workshop Continuation

The group discussed and identified what they wanted to cover in a longer planning day on the 21 October. Areas of interest include priority identification, DAG professional development, Terms of Reference review, role of members clarified and role of the CCC Advisor, how DAG and members intersect with the wider community.

Action: Leanne to send out Terms of Reference to group members.

Action: Leanne to send out email seeking information from members associated with their concerns/areas of interest in Council.

Action: Leanne to investigate professional development options for members for the next meeting.

8. Next Meeting: Planning Workshop, Tuesday 21 October 2014 at 10 am to 2 pm at Christchurch City Council, 53 Hereford Street, Level 1 in the Function Room.

9. Meeting Closed: 12:00 noon