Christchurch Biodiversity Fund Application – 2019

Site and applicant information

**Applicant:**

**Role/Organisation**:

**Address**:

**Landline**:

**Mobile**:

**Email**:

*Note: The applicant is the person who will receive the grant.*

**Site name**:

*Note: the site name will be used to refer to your project in Council records*

**Site street address or coordinates:**

**Total area of project site** (ha):

**Legal status** (circle or bold all that apply)**:** Freehold Land Covenant Customary Māori Land

**Site of Ecological Significance Code** (if applicable)**:**

**Preferred start date:**

**If applicant is acting on behalf of landowner(s)/trustee(s):**

**Contact information for** (circle or bold one)**:** landowner(s) trustee(s)

**Name:**

**Landline**:

**Mobile**:

**Email**:

**Address**:

**Postal address of the site:**

*Note: Copy and paste the above lines if necessary for additional owners/trustees.*

Project actions

**Aims** (Briefly describe the work you plan to do, in text and/or table form)**:**

Project costs and funding

**Summary:** (Add up the total costs for contractors, equipment, miscellaneous, including costs that will be covered by other external funds and in-kind contributions).

**The amounts shown below are:**

□ Inclusive of GST (for applicants who are not GST-registered)

□ Exclusive of GST (for applicants who are GST-registered)

|  |  |  |  |
| --- | --- | --- | --- |
| Council contribution (requested from the Biodiversity Fund in this application) | Applicant/landowner contribution (including in-kind contributions from cost breakdown below) | Funding from other external sources | Total Cost of project |
|  |  |  |  |

**Cost breakdown** (expand tables as needed)**:**

|  |  |
| --- | --- |
| Contractors  Contract estimate of hours, hourly rate | $ |
|  |  |
| **Total contractor costs** | **$** |

|  |  |
| --- | --- |
| Equipment/permanent materials purchase, hire or rent; health and safety equipment; plants | $ |
|  |  |
| **Total equipment/permanent materials costs** | **$** |

|  |  |
| --- | --- |
| Miscellaneous, consumables | $ |
|  |  |
| **Total miscellaneous/consumables costs** | **$** |

|  |  |
| --- | --- |
| Estimated applicant/landowner in kind contributions:  Volunteer time (number of hours and equivalent hourly pay rate), use/donation of equipment | $ |
|  |  |
| **Total landowner/applicant contribution** | **$** |

**Biodiversity management plan**

*(If you already have a Farm Biodiversity Plan, or a Farm Environment Plan with a biodiversity component, you can use that. Otherwise, you can provide a simple management plan on the following table, adding rows as needed.)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Biodiversity Management Action Plan** | | | |
| **Aim** | **Action(s)** | **Measures of progress** | **Month/Year** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Project administration

*You can print, sign, and scan/photograph this page and send it via email along with an electronic copy of the rest of the application.*

**Name of person who will be responsible for project health and safety:** ………………………………

**Are you GST-registered?**

□ no: I will receive the grant inclusive of GST

□ yes: I will receive the grant exclusive of GST GST number: …………………………………

*Please contact us if you are unsure which GST option is appropriate.*

**Declaration**

I …………………………………………………………………. (full name) hereby affirm that I am the authorised person to complete this grant application on behalf of the landowner(s).

I declare that, to the best of my knowledge, the information supplied herein is true, correct and complete and I/we agree to the terms and conditions as set out in this Application Form. I/we agree that the Christchurch City Council will not be held liable for any false or misleading information supplied by me/us.

Signed (Applicant):

Signed (Landowners, if different from applicant):