



PUBLIC NOTICE OF APPLICATION

Sale and Supply of Alcohol Act 2012 Section 127 & 101

STAX SPORTS AND ENTERTAINMENT LIMITED, (THE LICENSEE, 81 Buchanans Road, Hornby, Christchurch), has made application to the District Licensing Committee at Christchurch for the renewal of **ON-LICENCE RENEWAL** in respect of the premises situated at **81 Buchanans Road, Hornby** known as **ACTION SPORTS & LEISURE HORNBY**.

The general nature of the business conducted under the licence is: **ON-LICENCE SPORTS COMPLEX**

The days on which and the hours during which alcohol is sold under the licence are:

MONDAY TO SUNDAY 10.00 AM TO 11.00 PM

The application may be inspected during ordinary office hours at the office of the Christchurch District Licensing Committee, Civic Offices, 53 Hereford Street, Christchurch. Phone 941 8999 to arrange with the Alcohol Licensing Team.

Any person who is entitled to object and who wishes to object to the grant of the application may, not later than 25 working days after the date of the first publication of this notice, file a notice in writing of the objection with the Secretary of the District Licensing Committee, P O Box 73013, Christchurch 8154.

No objection to the renewal of a licence may be made in relation to a matter other than a matter specified in section 131 of the Sale and Supply of Alcohol Act 2012.

Date of first publication on website: **23 April 2025**

www.ccc.govt.nz/alcohol

ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licence-public-notification

Application for renewal of licence

For office use only:

Connect Ref:

ALC/2025/1078

Section 100, Sale and Supply of Alcohol Act 2012

About this application:

Please complete this form and forward it with all required documents. You can submit the form (and documents) online through the webpage or in person, or post to Christchurch City Council, 53 Hereford Street, PO Box 73013, Christchurch 8154.

This application cannot be accepted if the form is incomplete and documents are missing. Filing is not complete unless your invoice is paid. Invoices are posted to you 2 months in advance of the due date to your last address provided to us.

Accepted methods of payment are: CASH – EFTPOS – Internet Banking.

Note: Application fees are non-refundable and are for the processing of your application and must be paid when you apply for your renewal.

We can only process your application once we have both the Proof of Payment of fees AND the required paperwork (application form and required documents).

The original of this application should be filed with the District Licensing Committee no later than 20 working days before the expiry of the licence. After that time it may be filed only with the permission of the District Licensing Committee. **In no case may the renewal application be filed after the licence has expired. You will be deemed unlicensed and a full new licence application will be required.**

Any questions contact the Alcohol Licensing Team to discuss and for more information, ph 03 941 8999 or alcohollicensing@ccc.govt.nz

- Endorsements: (state by type every endorsement sought) ☒ Caterer ☒ BYO ☒ Auctioneers ☒ Remote sales
- Renewal with Variation: (changes to licence conditions) ☒
- Renewal of Club-off licence ☐

1. Renewal application for: (details as on current licence)

a. Trading name: Action Sports and Leisure Hornby

b. Licence: Stax Sports and Entertainment Limited

c. Licence number: 60/ON/118/2024

d. Licence Expiry date: 17th May 2025

If Renewal with Variation: Risk Weighting verification and fees recalculation for invoice (Office to complete)

(If variation, please make an appointment with an Inspector to discuss and have your fees and risk weighting confirmed before payment as we may have to make **adjustments to your renewal invoice before you make payment.**)

Total Weighting:

Fee Category:

Updated Premises Certificate of Compliance (alcohol) application needed? ☒ Yes ☒ No

If YES, Certificate already applied for? ☒ Yes ☒ No OR ☒ Already issued and attached?

Inspector confirmed application vetted and complete for lodgement ☒ Yes ☒ No – refer to lodgement notes on back page

Inspectors Signature:

Date of verification:

dd/mm/yyyy

Council Use Only

Connect Invoice number:

Receipt No.:

Date:

Received and paid 8 April 2025

Christchurch
City Council

2. Details of Applicant

- a. Company or Club or Society name or full legal name(s) if individual to be on licence:

Stax Sports and Entertainment Limited

- b. Other names/aliases known by:

- c. Date of Birth:

Sex:

☐ Male

☐ Female

- d. Occupation/Current employment (including for all Directors):

- e. Residential address:

- f. Website: www.actionindoorsports.com/hornby

- g. **Convictions of Company Directors, Partners, or individuals:**

Have you ever been convicted of any offence (including traffic but not parking)? Note: As per the Criminal Records (Clean Slate) Act 2004, if you have no convictions in the last 7 years, you need not declare any convictions prior to that date other than convictions relating to imprisonment or indefinite disqualified from driving. ☐ Yes ☒ No

If YES, give details below. (You may wish to explain the circumstances on another page)

NB: Information on how to check your criminal record history details can be found at justice.govt.nz/criminal-records

Name of offence:	Date of conviction:	Penalty suffered:

- i. Is this address used for any other business with Council? e.g. Rates; dog registration. ☒ Yes ☐ No

If Yes and this address has changed recently please go to the "Contact us" link at ccc.govt.nz/contact-us to update your address details for all other Council business.

- j. Daytime Contact Name: Darron Stackhouse

Phone:

Mobile:

Email: darron@actionindoorsports.com

- k. Preferred mode of contact: Phone

- l. Status of applicant: (tick appropriate box)



Natural Person



Private Company



Trustee



Licensing Trust



Partnership



Public Company



Government Department



Local Authority



Manager under the protection of Personal and Property Rights Act 1988



Body Corporate to which section 28(1)(b) of the Act applies. Authority incorporated under: Board, organisation, or other body to which section 28(1)(c)



Incorporated Society

Other:

3. Details of all Managers appointed for the premises

Full list of all current manager(s) employed and Certificate Numbers of Manager's Certificate(s):
(Please attach separate sheet if required)

Name:	Known as:	Address:	Certificate number, or if no certificate held confirm if they have applied for one	Expiry Date
Darron John Stackhouse	Darron		60/CERT/124/2025	04/03/2026
Robyn Joy Stackhouse	Robyn		60/CERT/549/2024	14/10/2025
Jessy Haydn Jackson Daly	Jessy		60/CERT/581/2023	13/10/2026

Note: please remember to complete a separate **Notice of Duty Manager Appointment or Change** form for all new **Duty Manager** appointments or termination of duty managers.

4. Further details of where applicant is a company

a. Date of incorporation: 16th February 2023

b. Place of incorporation: Christchurch

c. Full details of each director, and the secretary (if any), as follows:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:
Darron John Stackhouse					
Robyn Joy Stackhouse					

d. Private Company only: Authorised Capital:

Paid-up Capital:

e. Private Company: Full details of each person who holds any shares issued by the company:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

f. Public Company: Full details of each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company.

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

5. Further details of where applicant is a partnership

a. Full details of each partner as follows:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

b. Signature of each partner:

6. Premises details

a. Legal address of Club premises: (Note: for Remote Sales this is the office base)

81 Buchanans Road, Hornby, Christchurch 8042

Is this premises location known by any other address? (Note: for Remote Sales this could be your website address)

No

b. Type of licence: On Licence

c. Existing licence number: 60/ON/118/2024

d. Expiry date: 17th May 2025

e. Trading name: Action Sports and Lesiure Hornby

f. **Details of premises area.** The current licence includes (please attach plans annotated with licenced area):

Internal areas include: All internal areas

Outside areas include: Smokers Area Only, fenced off from public access and not visible from public areas

Any leased public space areas? If YES, please attach copy of the lease. ☐ Yes ☒ No

g. Does the applicant own the proposed licensed premises? ☒ Yes ☐ No

If NO:

Owners full name: St Lucia Properties Limited - (Guy Gillman - agent)

Owners address: 29 Wairarapa Terrace, Merivale, Christchurch 8014

Form and term of tenure (state whether to be held as leasehold, or under tenancy agreement, or licence):

Tenancy Lease Agreement - expires 31st August 2026

NB: Additional information and/or signed documents may be requested in some instances to confirm tenure.

h. What part (if any) of the premises does the applicant intend should be designated as:

- **Restricted designation:** no person under 18 may be present on the premises.
- **Supervised designation:** persons under 18 may be present, but only if accompanied by a parent, or legal guardian, i.e. Court appointed. Those under 18 cannot be sold alcohol, but may be supplied by the parent or guardian.
- **Un-designated:** Any person of any age may be present on the premises. Those under 18 cannot be served alcohol, but may be supplied by their parent, or legal guardian.

NB: Any designated areas **MUST** be marked on the plan for the premises

A restricted area: Nil

A supervised area: Sports Bar Area

i. Has the premises area or layout changed in any way since the last renewal, or are you planning to make any changes in the future? ☐ Yes ☒ No

If YES, how?

j. FIRE SAFETY – Section 127(2):

I certify that the Building Owner has confirmed with me that the building: ☒ has ☐ does not require an Evacuation Scheme for public safety which meets the requirements of section 76 of the Fire and Emergency New Zealand Act 2017.

Name of owner: St Lucia Properties Limited – Guy Gillman

Signature

Date: 05/04/2025

dd/mm/yyyy

A registered Evacuation Scheme is required when:

- The building can hold more than 100 people;
- There are more than 10 employees in the entire building; or
- Overnight accommodation is provided for more than 5 people.

Please contact Fire and Emergency NZ (telephone 372 8600) for more information about evacuation schemes and fire safety requirements.

7. Business details (Please attach separate sheet if required.)

a. What is the general nature of the business? (e.g. hotel, tavern, restaurant, entertainment/nightclub):

Indoor Sports Entertainment Facility

b. Is the sale of alcohol intended to be the principal purpose of the business? ☐ Yes ☒ No

(i) If NO, what is intended to be the principal purpose of the business? Indoor Sporting and Entertainment Activities, organise

(ii) What part of Section 32 of the Act is applicable to this application? N/A

If section 32(1)(f) (grocery stores) applies you must complete the relevant Statement of Annual Sales Revenue available here ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/

If section 32(1)(b) (Bottle store) applies:

What percentage of your annual sales is expected to be from sale of alcohol?

NB: to assist you may wish to use the form found at the link above.

c. Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food? ☐ Yes ☒ No

If YES, what is the nature of those other goods or services?

d. Current licensed hours: Monday to Sunday 10.00am - 11.00pm

e. Full On-licence: are you also intending to permit BYO? ☐ Yes ☒ No

f. Has any of the a-c questions above changed since the last renewal or are you planning to make changes to these in the future?
No

g. If off-licence remote sales, state the address from where the alcohol will be stored and dispatched from.
N/A

8. Conditions (Please attach separate sheet if required.)

The following questions relate to Variations – changes to licence conditions. Please attach separate sheet if required.

a. Are there any changes sought to the present conditions of the licence? ☐ Yes ☒ No (If yes please also refer to note at 11)

If YES, please detail what changes are sought (this includes hours, premises area, nature of the business)

If seeking changes:

- Please DO NOT publish Public Notices until further discussion with the Alcohol Licensing Team on phone (03) 941 8827.
- An updated Premises Certificate of Compliance (Alcohol) authorising the changes sought may be required. Applications requesting changes cannot be accepted without this certificate. For more information refer to the Step-by-Step guide www.ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/variatiions-to-alcohol-licences-changes-to-your-business/

b. For Club Licences only: Your Club Licence permits you to sell alcohol to authorised customers under s60(1)(a). Do you also want to be able to sell alcohol to guests of authorised visitors from other clubs? ☐ Yes ☐ No

9. Host Responsibility (Please attach separate sheet if required.)

The following questions relate to Host Responsibility. In conjunction with completing the questions, you should provide with this application a copy of your 'Host Responsibility Policy' by using the guidelines on our website at ccc.govt.nz/alcohol

a. What provisions does the applicant intend to make for the sale and supply of alcohol?

- Food (attach menu's, including all day or snack menu):

Range of hot food/snacks options, range of cold food/snacks (included on drinks menu attached)

- Non-alcoholic refreshments:

Extensive range of sports drinks, juices, fizzy, energy drinks, hot drinks (tea, coffee, hot chocolate) and free water (in

- Low-alcoholic beverages (Between 1.1% and 2.5%ALC):

Selection of 0% and low alcoholic beers (included on drinks menu attached)

- Alcohol range available (attach full drinks menu)

Beer, Wine and RTD's (included on drinks menu attached)

b. What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the premises, for staff and patrons?

- (i) Information is displayed for means of alternative transport, (ii) Staff are trained to understand & know alternative transport options
(iii) A phone is made available for patrons to arrange alternative transport or staff will call on their behalf

c. What other steps does the applicant propose to take aimed at promoting the responsible consumption of alcohol?

We promote responsible alcohol consumption by ensuring our staff are trained to identify irresponsible drinking behavior, display appropriate signage and advertising, we limit alcohol promotions, our menu of drinks available has a higher percentage of non-alcoholic vs alcohol drinks, provide alternative transport when required and we ensure prohibited people including minors are not served on the premises

d. What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of alcohol to prohibited persons (i.e. minors, intoxicated persons, other persons to whom alcohol may not be sold pursuant to the licence) are observed?

We ensure alcohol is not sold to prohibited persons by ensuring are staff are trained, that they are also well supported by senior staff members/duty managers during operating hours. We display signage of expected behavior, outcome of poor behavior and legal drinking age while also policing designated areas with our facility

e. To what extent, where, and how is drinking water intended to be freely available to patrons? (i.e. explain whether water is bar service only, water jugs, or plumbed water stations (and locations))

We offer water in the following ways and locations - (i) Free chilled water from a water station located at the main counter and accessible for the bar area (cups are provided), (ii) Free water is available over the counter from one of our team members, (iii) Patrons can purchase bottled water if they prefer

f. What appropriate systems, staff and training does/will the applicant have in place to ensure compliance with the law?

(i) Staff are adequately trained on the sale and supply of alcohol act, (ii) Sufficient certified duty managers to cover all operating hours, (iii) Team members receive on going training and reminder of obligations under the act, (iv) Regular internal compliance audits performed by management to identify performance gaps and training opportunities

g. What are the current and possible future noise levels and how does the applicant intend to mitigate them?

Our venue provides very low risk of noise related issues due to the hours we operate both during the week and on weekends coupled with the nature of our business. As primarily an indoor sports and leisure venue which does not operate with loud music playing while also being located in an industrial area, disruption to the surrounding community is not expected. Any noise generated by the business is contained with the facility.

h. What are the current and possible future levels of nuisance and vandalism and how does the applicant intend to mitigate them?

We consider the opportunity of nuisance or vandalism generated from our venue to be very low. To mitigate at root cause we ensure staff are trained to be identify and handle irresponsible drinking which lowers the risk or poor decision making. Additionally the hours which the venue operates including the bar area and the primary nature of our business (e.g. sports & leisure) also contributes to our business being a low risk oper

i. What other licensed premises are there in the vicinity of this proposed premises? And, will the granting of this licence contribute to an increase in alcohol related problems in the area? (Explain)

The closest licenced premise to us is 1.2km (North East) and 2.2km (South West). These are both Pubs or Restaurants which primary source of entertainment is different to our business of sports/leisure activities. We also ensure our staff are adequately trained to be able to identify and handle irresponsible drinking or serving prohibited people which lowers the risk of patrons leaving the premises and making poor decisions.

j. What is the land near the proposed premises being used for? Will the granting of a licence for your premises impact on changing neighbouring land use? If so, in what way?

Land in our immediate vicinity are established commercial and industrial businesses that have existed for many years. Although the licence is new to us, the location/business has operated under a licence with previous owners therefore I see no evidence to suggest granting our licence would change the way in which neighbouring land users operate.

10. Please attach the following documents:

You must provide the following prescribed documents (your application will not be accepted without these documents)

- ☒ Floor plans annotated to show licensed area (for whole of premises, including any outside area and mark any restricted or supervised designated areas)
- ☐ Leased outside areas – Footpath, public or private space lease details and plan if held for any outside areas (annotated to show licensed area)
- ☒ Photo of principle entrance to the premises
- ☒ Certificate of Incorporation (including the details of directors and shareholders)
- ☒ Premises Certificate of Compliance (Alcohol) (may be required when seeking a Variation of the licence)
- ☐ All Grocery Stores must complete a Statement of Annual Sales Revenue if applicable. Template statement available here ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/

You should also provide the following documents to assist with assessment of your application (if these are not provided this will delay assessment of your application)

- ☒ Duty Manager appointment forms for all your duty managers or any additional duty managers
- ☒ Host Responsibility Policy
- ☒ Food Menu
- ☒ Drinks/ beverage menus
- ☒ Any other information you wish to include to support your application, e.g. business plan, promotional materials etc
- ☐ **Bottle Stores:** To assist with confirmation of percentage annual income expected from alcohol you may wish to complete a Statement of Annual Sales Revenue if applicable. Template statement available here ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/

Clubs:

- ☐ 1. Provide an updated copy of Club charter and membership rules (including details of any Affiliated memberships)
- ☐ 2. A list of names of clubs with which the club has reciprocal visiting rights for members; and
- ☐ 3. A Club Alcohol Management Plan and Club Alcohol Policy (desirable)

Notes:

- The Agencies may request to inspect a copy of your staff training plan/manuals.
- Please remember to complete a separate **Notice of Duty Manager Appointment or Change form for any new Duty Manager appointments or termination of duty managers** and provide a copy to both the Alcohol Licensing Team and the Police, as detailed on the form ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/managers-certificate/notification-of-management-change

11. Payment and submitting the application

Please complete this form and forward it with all required documents. You can submit the form (and documents) online through the webpage or in person, or post to Alcohol Licensing, Christchurch City Council, 53 Hereford Street, PO Box 73013, Christchurch 8154.

This application cannot be accepted if the form is incomplete and documents are missing. Filing is not complete unless your invoice is paid. Invoices are posted to you 2 months in advance of the due date to your last address provided to us.

Accepted methods of payment are: CASH – EFTPOS – Internet Banking

Note: All application fees are for processing of an application and are non-refundable, they must be paid when you apply.

Any questions contact the Alcohol Licensing Team to discuss and for more information, ph 03 941 8999 or alcohollicensing@ccc.govt.nz

12. Important to note – Public notification of application

All alcohol licence application public notices are published on the dedicated webpage located on ccc.govt.nz/alcohol. Applications are no longer required to be published in the local newspaper.

1. We will take care of the publication of your public notice when you make your application to us.
 - There is a small administration charge for our assistance in loading the content onto the licensing notification webpage. The fee will need to be paid in advance of publication.
 - Your notice will be published within a week of your application being received and the public notice fee being paid.
2. We will send you a copy of the published notice for your records at the same time we send you the front entrance notice for display on your premises. You will need to display the notice on your main entrance for at least 25 working days.
3. Except in the case of a conveyance, within 10 working days after filing this application with the District Licensing Committee, the applicant must ensure that notice of this application in form 7 is attached in a conspicuous place on or adjacent to the site to which this application relates (unless the Secretary of the District Licensing Committee agrees that it is impracticable or unreasonable to do so).

13. Authorisation You must complete this section in full

Have you completed ALL relevant sections of this form and attached ALL requested documents? ☒ Yes ☐ No

Incomplete applications WILL be returned. We can only process your application once we have BOTH the Proof of Payment of fees AND the required paperwork (application form and required documents).

Privacy Statement

Information contained in your application and any supporting information will be held by Christchurch City Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. Please note, your full application, including name and contact details will be used by Council staff to assess and provided to decision makers. Your application, with names only will be available on our website. However, if requested under the Local Government Official Information and Meetings Act 1987, we may disclose applications including personal details. If you feel there are reasons why your contact details and/or personal details should be kept confidential, please contact us.

The information will be provided to the statutory reporting agencies (the Police, the Medical Officer of Health, and the Council's Licensing Inspectors) for the purposes of assessing and reporting on your application, and to the Christchurch District Licensing Committee for the purposes of making a decision on your application. This information may form part of a public hearing of your application before the Christchurch District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publicly available.

The Council is required to keep a record of every premises licence application (including for renewals and variations) filed with the District Licensing Committee and the Committee's decision on it. This information (which includes the application and all attachments) is made available to the Council's Licensing Inspectors, the Medical Officer of Health, and the Police for the purposes of monitoring ongoing compliance with any licence conditions and undertakings, Duty Manager appointments, and the Act.

The Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority.

Any member of the public may, under the Local Government Official Information and Meetings Act 1987, request access to information held by the Council. The Privacy Act 2020 applies to the Council and under that Act, you have the right to see and correct personal information that the Council holds about you.

I have read and understood the above privacy statement ☒ Yes ☐ No

Dated at Christchurch this 5th day of April 20 25

Applicant's Signature:
(must not be signed
by an Agent or Solicitor)

[Redacted Signature]

14. Important to note — Renewal with Variation Lodgement and Invoicing

Please make an appointment with an Alcohol Licensing Inspector to lodge your new renewal with variation before you make payment. The inspector will confirm your risk rating and fees and if required re-issue your invoice for payment of fees.

Renewal with Variations will not be accepted without an Inspector Verification being completed.

Lodgement notes – for office use only

[Redacted Lodgement Notes Section]

INF June 2024