

PUBLIC NOTICE OF APPLICATION

Sale and Supply of Alcohol Act 2012 Section 127 & 101

KAI LOK LIMITED, (THE LICENSEE, 12 Wardell Street, Christchurch 8042), has made application to the District Licensing Committee at Christchurch for the renewal of **ON-LICENCE RENEWAL** in respect of the premises situated at **376 Riccarton Road, Upper Riccarton** known as **JOLLY CHINESE RESTAURANT**.

The general nature of the business conducted under the licence is: **ON-LICENCE RESTAURANT CLASS 3**

The days on which and the hours during which alcohol is sold under the licence are:

MONDAY TO SUNDAY 11.00 AM TO 10.00 PM

The application may be inspected during ordinary office hours at the office of the Christchurch District Licensing Committee, Civic Offices, 53 Hereford Street, Christchurch. Phone 941 8999 to arrange with the Alcohol Licensing Team.

Any person who is entitled to object and who wishes to object to the grant of the application may, not later than 25 working days after the date of the first publication of this notice, file a notice in writing of the objection with the Secretary of the District Licensing Committee, P O Box 73013, Christchurch 8154.

No objection to the renewal of a licence may be made in relation to a matter other than a matter specified in section 131 of the Sale and Supply of Alcohol Act 2012.

Date of first publication on website: **24 September 2024**

www.ccc.govt.nz/alcohol

ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licence-public-notification

Application for renewal of licence

For office use only:

Connect Ref:

1142957

ALC/2024/2604

Section 100, Sale and Supply of Alcohol Act 2012

About this application:

Please complete this form and forward it with all required documents. You can submit the form (and documents) online through the webpage or in person, or post to Christchurch City Council, 53 Hereford Street, PO Box 73013, Christchurch 8154.

This application cannot be accepted if the form is incomplete and documents are missing. Filing is not complete unless your invoice is paid. Invoices are posted to you 2 months in advance of the due date to your last address provided to us.

Accepted methods of payment are: CASH – EFTPOS – Internet Banking.

Note: Application fees are non-refundable and are for the processing of your application and must be paid when you apply for your renewal.

We can only process your application once we have both the Proof of Payment of fees AND the required paperwork (application form and required documents).

The original of this application should be filed with the District Licensing Committee no later than 20 working days before the expiry of the licence. After that time it may be filed only with the permission of the District Licensing Committee. **In no case may the renewal application be filed after the licence has expired. You will be deemed unlicensed and a full new licence application will be required.**

Any questions contact the Alcohol Licensing Team to discuss and for more information, ph 03 941 8999 or alcohollicensing@ccc.govt.nz

- Endorsements: (state by type every endorsement sought) Caterer BYO Auctioneers Remote sales
- Renewal with Variation: (changes to licence conditions)
- Renewal of Club-off licence

1. Renewal application for: (details as on current licence)

- a. Trading name: Jolly Chinese Restaurant
- b. Licencee: Kai Lok Ltd
- c. Licence number: 60/on/196/2023
- d. Licence Expiry date: 13 October 2024

If Renewal with Variation: Risk Weighting verification and fees recalculation for invoice (Office to complete)

(If variation, please make an appointment with an Inspector to discuss and have your fees and risk weighting confirmed before payment as we may have to make **adjustments to your renewal invoice before you make payment.**)

Total Weighting: Fee Category:

Updated Premises Certificate of Compliance (alcohol) application needed? Yes No

If YES, Certificate already applied for? Yes No OR Already issued and attached?

Inspector confirmed application vetted and complete for lodgement Yes No – refer to lodgement notes on back page

Inspectors Signature: Date of verification: dd/mm/yyyy

Council Use Only

Connect Invoice number: 1142957

Receipt No.: 12926145

ALC/2023/2322/

Date: 19-09-2024

2. Details of Applicant

a. Company or Club or Society name or full legal name(s) if individual to be on licence:

[Redacted]

b. Other names/aliases known by:

[Redacted]

c. Date of Birth:

[Redacted]

Sex:

Male

Female

d. Occupation/Current employment (including for all Directors):

[Redacted]

e. Residential address:

[Redacted]

f. Website:

[Redacted]

g. Convictions of Company Directors, Partners, or individuals:

Have you ever been convicted of any offence (including traffic but not parking)? Note: As per the Criminal Records (Clean Slate) Act 2004, if you have no convictions in the last 7 years, you need not declare any convictions prior to that date other than convictions relating to imprisonment or indefinite disqualified from driving. Yes No

If YES, give details below. (You may wish to explain the circumstances on another page)

NB: Information on how to check your criminal record history details can be found at justice.govt.nz/criminal-records

Name of offence:	Date of conviction:	Penalty suffered:

h.

[Redacted]

i. Is this address used for any other business with Council? e.g. Rates; dog registration. Yes No

If Yes and this address has changed recently please go to the "Contact us" link at ccc.govt.nz/contact-us to update your address details for all other Council business.

j. Daytime Contact Name:

Tammy

Phone:

[Redacted]

Email:

k. Preferred mode of contact:

[Redacted]

l. Status of applicant: (tick appropriate box)

Natural Person

Private Company

Trustee

Licensing Trust

Partnership

Public Company

Government Department

Local Authority

Manager under the protection of Personal and Property Rights Act 1988

Body Corporate to which section 28(1)(b) of the Act applies. Authority incorporated under: [Redacted]

Incorporated Society

Other: [Redacted]

3. Details of all Managers appointed for the premises

Full list of all current manager(s) employed and Certificate Numbers of Manager's Certificate(s):
 (Please attach separate sheet if required)

Name:	Known as:	Address:	Certificate number, or if no certificate held confirm if they have applied for one	Expiry Date
Liu Mei, Guo	Tammy	[REDACTED]	60/CERT/176/2018	4/April/2025
ZhongWen, Zhu	Carmen	[REDACTED]	60/CERT/368/2024	02/07/2025
QingLin, Xu	Lester	[REDACTED]	60/CERT/631/2018	21/11/2025

Note: please remember to complete a separate **Notice of Duty Manager Appointment or Change** form for all new Duty Manager appointments or termination of duty managers.

4. Further details of where applicant is a company

- a. Date of incorporation: 25/09/2017
- b. Place of incorporation: 1/187 Wigfarn Road, Wigfarn
- c. Full details of each director, and the secretary (if any), as follows:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:
Liu Mei, Guo	[REDACTED]			director	

d. Private Company only: Authorised Capital: Paid-up Capital:

e. Private Company: Full details of each person who holds any shares issued by the company:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

f. Public Company: Full details of each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company.

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

5. Further details of where applicant is a partnership

a. Full details of each partner as follows:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

b. Signature of each partner:

6. Premises details

a. Legal address of Club premises: (Note: for Remote Sales this is the office base)

Is this premises location known by any other address? (Note: for Remotes Sales this could be your website address)

b. Type of licence:

c. Existing licence number:

d. Expiry date:

e. Trading name:

f. **Details of premises area.** The current licence includes (please attach plans annotated with licenced area):

Internal areas include:

Outside areas include:

Any leased public space areas? If YES, please attach copy of the lease. Yes No

g. Does the applicant own the proposed licensed premises? Yes No

If NO:

Owners full name:

Owners address:

Form and term of tenure (state whether to be held as leasehold, or under tenancy agreement, or licence):

NB: Additional information and/or signed documents may be requested in some instances to confirm tenure.

h. What part (if any) of the premises does the applicant intend should be designated as:

- **Restricted designation:** no person under 18 may be present on the premises.
- **Supervised designation:** persons under 18 may be present, but only if accompanied by a parent, or legal guardian, i.e. Court appointed. Those under 18 cannot be sold alcohol, but may be supplied by the parent or guardian.
- **Un-designated:** Any person of any age may be present on the premises. Those under 18 cannot be served alcohol, but may be supplied by their parent, or legal guardian.

NB: Any designated areas MUST be marked on the plan for the premises

A restricted area:

A supervised area:

i. Has the premises area or layout changed in any way since the last renewal, or are you planning to make any changes in the future? Yes No

If YES, how?

j. FIRE SAFETY – Section 127(2):

I certify that the Building Owner has confirmed with me that the building: has does not require an Evacuation Scheme for public safety which meets the requirements of section 76 of the Fire and Emergency New Zealand Act 2017.

Name of owner:

Signature:

Date:

dd/mm/yyyy

A registered Evacuation Scheme is required when:

- The building can hold more than 100 people;
- There are more than 10 employees in the entire building; or
- Overnight accommodation is provided for more than 5 people.

Please contact Fire and Emergency NZ (telephone 372 8600) for more information about evacuation schemes and fire safety requirements.

7. Business details (Please attach separate sheet if required.)

a. What is the general nature of the business? (e.g. hotel, tavern, restaurant, entertainment/nightclub):

Restaurant

b. Is the sale of alcohol intended to be the principal purpose of the business? Yes No

(i) If NO, what is intended to be the principal purpose of the business?

Restaurant Food

(ii) What part of Section 32 of the Act is applicable to this application?

If section 32(1)(f) (grocery stores) applies you must complete the relevant Statement of Annual Sales Revenue available here ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/

If section 32(1)(b) (Bottle store) applies:

What percentage of your annual sales is expected to be from sale of alcohol?

NB: to assist you may wish to use the form found at the link above.

c. Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food? Yes No

If YES, what is the nature of those other goods or services?

d. Current licensed hours: Monday – Sunday, from 11am to 10pm

e. Full On-licence: are you also intending to permit BYO? Yes No

f. Has any of the a-c questions above changed since the last renewal or are you planning to make changes to these in the future?

No

g. If off-licence remote sales, state the address from where the alcohol will be stored and dispatched from.

8. Conditions (Please attach separate sheet if required.)

The following questions relate to Variations – changes to licence conditions. Please attach separate sheet if required.

a. Are there any changes sought to the present conditions of the licence? Yes No (If yes please also refer to note at 11)

If YES, please detail what changes are sought (this includes hours, premises area, nature of the business)

If seeking changes:

- Please DO NOT publish Public Notices until further discussion with the Alcohol Licensing Team on phone (03) 941 8827.
- An updated Premises Certificate of Compliance (Alcohol) authorising the changes sought may be required. Applications requesting changes cannot be accepted without this certificate. For more information refer to the Step-by-Step guide www.ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/variatiions-to-alcohol-licences-changes-to-your-business/

b. For Club Licences only: Your Club Licence permits you to sell alcohol to authorised customers under s60(1)(a).

Do you also want to be able to sell alcohol to guests of authorised visitors from other clubs? Yes No

9. Host Responsibility (Please attach separate sheet if required.)

The following questions relate to Host Responsibility. In conjunction with completing the questions, you should provide with this application a copy of your 'Host Responsibility Policy' by using the guidelines on our website at ccc.govt.nz/alcohol

a. What provisions does the applicant intend to make for the sale and supply of alcohol?

- Food (attach menu's, including all day or snack menu):

Our food menu provides a comprehensive selection of starters and main dishes, designed to pair well with a variety of alcoholic beverages. To this end, we insist on serving alcoholic beverages only alongside food. We offer free water at easily accessible locations throughout our establishment, also offer sparkling, still bottled water and Heineken Zero. In addition to water, we provide a broad assortment of juices, soft drink, and non-alcoholic mockers.

- Non-alcoholic refreshments:

We offer Amstel Light, Steinlager Light, Heineken Zero, alongside with non-alcoholic refreshments.

- Low-alcoholic beverages (Between 1.1% and 2.5%ALC):

We only offer wine and beer at our premises, with no spirits available for sale.

b. What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the premises, for staff and patrons?

We understand the importance of providing safe transportation alternatives for our patrons and staff. We will maintain a relationship with a reliable local taxi service, and can call a taxi for customers or staff upon request. For convenience, we will provide guidance on using ride-sharing apps such as Uber.

c. What other steps does the applicant propose to take aimed at promoting the responsible consumption of alcohol?

d. What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of alcohol to prohibited persons (i.e. minors, intoxicated persons, other persons to whom alcohol may not be sold pursuant to the licence) are observed?

e. To what extent, where, and how is drinking water intended to be freely available to patrons? (i.e. explain whether water is bar service only, water jugs, or plumbed water stations (and locations))

f. What appropriate systems, staff and training does/will the applicant have in place to ensure compliance with the law?

g. What are the current and possible future noise levels and how does the applicant intend to mitigate them?

h. What are the current and possible future levels of nuisance and vandalism and how does the applicant intend to mitigate them?

i. What other licensed premises are there in the vicinity of this proposed premises? And, will the granting of this licence contribute to an increase in alcohol related problems in the area? (Explain)

j. What is the land near the proposed premises being used for? Will the granting of a licence for your premises impact on changing neighbouring land use? If so, in what way?

9: Host Responsibility

c. What other steps does the applicant propose to take aimed at promoting the responsible consumption of alcohol?

We are dedicated to promoting the responsible consumption of alcohol at our premises. Firstly, we will ensure all our staff are thoroughly trained in recognizing signs of intoxication. In addition, we will offer a wide variety of non-alcoholic beverages and actively promote water consumption. Food will always be available when alcohol is being served to help slow the absorption of alcohol.

d. What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of alcohol to prohibited persons (i.e. minors, intoxicated persons, other persons to whom alcohol may not be sold pursuant to the licence) are observed?

We are committed to full compliance with the Act regarding the sale of alcohol to prohibited persons. We will enforce strict ID checks, especially for those who appear under the age of 25 to prevent the sale of alcohol to minors. All our staff will undergo comprehensive training on recognizing signs of intoxication. Clear signage will be displayed throughout our premises to inform customers that we reserve the right to refuse service to minors and intoxicated persons.

e. To what extent, where, and how is drinking water intended to be freely available to patrons? Water will be offered to every customer who sits at the table. We will also provide self-service water stations equipped with fresh water jugs and clean glasses, which will be constantly refilled by our staff throughout our operating hours.

These stations will be prominently positioned in ~~easy~~ easily accessible locations around our establishment. And also we will have signs to direct patrons to the water stations to make sure everyone is aware of where they can get water.

f. What appropriate systems, staff and training does/will the applicant have in place to ensure compliance with the law?

We are implementing a point-of-sale system that can record all alcohol consumption on our premises, ensuring we have accurate data on the timing and location of each transaction. All our staff will undergo a comprehensive training ~~on checking IDs~~.

Program on the responsible service of alcohol. This program will include training on checking IDs, recognizing signs of intoxication, and managing situations where it may be necessary to refuse service. In addition to overseeing standard customer service, our managers will also be responsible for ensuring compliance with alcohol laws.

g. What are the current and possible future noise levels and how does the applicant intend to mitigate them?

We are located in a commercial area, adjacent to a badminton hall and a ranch, and are at a considerable distance from residential areas. The current noise levels of our establishment are kept within the community standards during our operating hours. Because firstly our music system is set at a fixed standard volume. Secondly, we maintain a strict capacity limit and ensure it's not exceeded. In case of future developments or events that could potentially lead to increased noise levels, we will adjust our strategies accordingly. This might involve further stricter crowd management, or adjusting our operating hours.

h. What are the current and possible future levels of nuisance and vandalism and how does the applicant intend to mitigate them?

We are located in a commercial area, adjacent to a badminton hall and a ranch, and are at a considerable distance from residential areas. Currently, we have been fortunate to experience minimal levels of nuisance and vandalism at our premises. Firstly, our staff are thoroughly trained not only to monitor and deter potential nuisance or vandalism, but also in effective customer service skills, conflict resolution, and handling difficult situations. Secondly, we are in the process of implementing a comprehensive CCTV system that will cover both the internal and external areas of our establishment.

i. What other licensed premises are there in the vicinity of this proposed premises? and will the granting of this licence contribute to an increase in alcohol related problem in the area? explain

There is ~~no~~ no licensed premise liquor shop around our premise.

j. What is the land near the proposed premises being used for? Will the granting of a licence for your premises impact on changing neighbouring land use? if so, in what way?

We are located in a commercial area, adjacent to a badminton hall and a ranch, and are at a considerable distance from residential areas. We do not anticipate that the granting of a licence for our premises will significantly impact the current neighbouring land use. Our operation hours are within socially acceptable periods, and we are committed to controlling noise levels, managing waste efficiently, and preventing any form of nuisance that could potentially disturb the surrounding land use.

10. Please attach the following documents:

You must provide the following prescribed documents (your application will not be accepted without these documents)

- Floor plans annotated to show licensed area (for whole of premises, including any outside area and mark any restricted or supervised designated areas)
- Leased outside areas – Footpath, public or private space lease details and plan if held for any outside areas (annotated to show licensed area)
- Photo of principle entrance to the premises
- Certificate of Incorporation (including the details of directors and shareholders)
- Premises Certificate of Compliance (Alcohol) (may be required when seeking a Variation of the licence)
- All Grocery Stores must complete a Statement of Annual Sales Revenue if applicable. Template statement available here ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/

You should also provide the following documents to assist with assessment of your application (if these are not provided this will delay assessment of your application)

- Duty Manager appointment forms for all your duty managers or any additional duty managers
- Host Responsibility Policy
- Food Menu
- Drinks/ beverage menus
- Any other information you wish to include to support your application, e.g. business plan, promotional materials etc
- Bottle Stores:** To assist with confirmation of percentage annual income expected from alcohol you may wish to complete a Statement of Annual Sales Revenue if applicable. Template statement available here ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/

Clubs:

- 1. Provide an updated copy of Club charter and membership rules (including details of any Affiliated memberships)
- 2. A list of names of clubs with which the club has reciprocal visiting rights for members; and
- 3. A Club Alcohol Management Plan and Club Alcohol Policy (desirable)

Notes:

- The Agencies may request to inspect a copy of your staff training plan/manuals.
- Please remember to complete a separate **Notice of Duty Manager Appointment or Change form for any new Duty Manager appointments or termination of duty managers** and provide a copy to both the Alcohol Licensing Team and the Police, as detailed on the form ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/managers-certificate/notification-of-management-change

11. Payment and submitting the application

Please complete this form and forward it with all required documents. You can submit the form (and documents) online through the webpage or in person, or post to Alcohol Licensing, Christchurch City Council, 53 Hereford Street, PO Box 73013, Christchurch 8154.

This application cannot be accepted if the form is incomplete and documents are missing. Filing is not complete unless your invoice is paid. Invoices are posted to you 2 months in advance of the due date to your last address provided to us.

Accepted methods of payment are: CASH – EFTPOS – Internet Banking

Note: All application fees are for processing of an application and are non-refundable, they must be paid when you apply.

Any questions contact the Alcohol Licensing Team to discuss and for more information, ph 03 941 8999 or alcohollicensing@ccc.govt.nz

12. Important to note – Public notification of application

All alcohol licence application public notices are published on the dedicated webpage located on ccc.govt.nz/alcohol. Applications are no longer required to be published in the local newspaper.

1. We will take care of the publication of your public notice when you make your application to us.
 - There is a small administration charge for our assistance in loading the content onto the licensing notification webpage. The fee will need to be paid in advance of publication.
 - Your notice will be published within a week of your application being received and the public notice fee being paid.
2. We will send you a copy of the published notice for your records at the same time we send you the front entrance notice for display on your premises. You will need to display the notice on your main entrance for at least 15 working days.
3. Except in the case of a conveyance, within 10 working days after filing this application with the District Licensing Committee, the applicant must ensure that notice of this application in form 7 is attached in a conspicuous place on or adjacent to the site to which this application relates (unless the Secretary of the District Licensing Committee agrees that it is impracticable or unreasonable to do so).