

Licensing Inspector reports on all applications and the Police and Medical Officer of Health may also report. The Christchurch District Licensing Committee (and in some instances the Alcohol Licensing Regulatory Authority) make the final decision on licence applications.

How to object

Written applications must be lodged with the District Licensing Committee within 15 working days of the first public notice. Information on how to do this can be found at ccc.govt.govt.nz/alcohol

Objections can be submitted by post, email, fax or in person:

- **Post:** Alcohol Licensing, 53 Hereford Street, PO Box 73013, Christchurch 8154
- **Email:** alcohollicensing@ccc.govt.nz
- **Fax:** (03) 941 5033
- **In person:** Civic Offices, Ground floor reception, 53 Hereford Street, Christchurch

For your objection to be valid it must include your interest in the application and identify the grounds on which you are objecting.

Note:

1. As the grounds of an objection are very specific it may be advantageous to discuss lodging an objection with an Inspector first and to view the application.
2. Detailed information about how to view an application, to make a public objection and the hearings and decision making process can be found on the alcohol licensing website at ccc.govt.nz/alcohol and guidelines on objecting to a licence can be found on the Health Promotion Agency website at www.alcohol.org.nz/in-your-community/take-action/object-to-an-alcohol-licence
3. A hearing is scheduled to give objectors an opportunity to speak to expand on their objections.
4. Sometimes an applicant is willing to negotiate conditions to address concerns.
5. If the application does proceed to a public hearing as an objector you may also approach and speak to your Community Board to ask the Board to speak in support of your public objection and community concerns about the alcohol licence at the District Licensing Committee (DLC) hearing.

NB: Only those who have lodged a valid written objection to an application will be notified of the hearing arrangements by the Hearings Advisor for the District Licensing Committee.

26 March 2018 – CON1562

Alcohol Licensing

53 Hereford Street, Christchurch 8011
PO Box 73013, Christchurch 8154
Telephone: (03) 941 8999. **Email:** info@ccc.govt.nz
Website: www.ccc.govt.nz

Alcohol Licensing in the Community

How does alcohol licensing
affect you?



The Sale and Supply of Alcohol Act 2012

The Sale and Supply of Alcohol Act 2012 regulates the safe and responsible sale, supply, and consumption of alcohol and the minimisation of harm caused by its excessive or inappropriate use. It replaced the Sale of Liquor Act 1989.

The licensing bodies (Christchurch District Licensing Committee and the Alcohol Licensing Regulatory Authority) and regulatory agencies under the Act (Christchurch City Council Licensing Inspectors, the Police, Community and Public Health) have statutory roles and responsibilities to make decisions in relation to how alcohol is sold, supplied and consumed.

Hosts, retailers and alcohol suppliers also need to ensure they and their staff have the right training and the correct licence so guests and customers can enjoy alcohol responsibly within the law and that excessive and inappropriate consumption of alcohol is discouraged.

The community also has a role where an operator may be affecting the amenity and good order of the locality on which a premises is situated.

Do you have concerns about or problems with an existing licensed premises?

Licensed premises are required to serve alcohol safely and responsibly at all times, and to follow good host responsibility practices. However sometimes there may be concern about problems such as noise, nuisance, vandalism or specific promotions.

We encourage any such concerns to be raised in a timely manner and sorted out at a local level if possible.

Depending on the nature of your problem/concern, you can:

- Meet with the manager or licensee of the premises
- Contact the Alcohol Licensing Team to discuss with an inspector
- Lay a complaint with the Alcohol Licensing Team
- Report a problem using the customer service request form on the Council website

Local contacts

Licensing inspectors

If you're concerned about how a licensed premises is being managed, you can contact the alcohol licensing team at alcohollicensing@ccc.govt.nz or phone (03) 941 8999. You can also find out more about alcohol licensing and alcohol promotions on our webpage ccc.govt.nz/alcohol

If contacting the Alcohol Licensing Team or Council, you need to let us know the date and time of the occurrence, the name and address of the business and exact details of what you observed. Also let us know the best way and time to contact you.

For alcohol advertising and alcohol promotions or any other concerns about operation under an alcohol licence: contact the Alcohol Licensing Team at alcohollicensing@ccc.govt.nz

Other Council contacts for information or reporting concerns: *(Please also note in your request that this is alcohol related)*

For complaints about noise, graffiti, litter, smoking areas and the like you should log a request for service by:

- Report to Council: ccc.govt.nz/report
- Using the Council's **Snap,Send,Solve** smart phone app which allows you to take a photo and send it to Council.

Noise Complaints: (03) 941 8999 (24 hour telephone number). For more information visit ccc.govt.nz/services/noise-control/noise-from-business/

Graffiti and Litter: report by contacting the Council's report problems webpage ccc.govt.nz/report. You can also find out more about the Council's graffiti prevention programme at ccc.govt.nz/services/graffiti

Food Safety: e.g. food handling/smoking by bar staff. Contact Food Safety Team, phone (03) 941 8999.

Other issues and agencies:

Breaches of an Alcohol Ban Area: This is enforced by the Police and complaints should be made directly to the Police. You can call Police Communications on the non-urgent line (03) 363 7400.

Smoke Free: Contact Community and Public Health, www.cph.co.nz or phone (03) 364 1777

The Health Promotion Agency website provides useful information about alcohol licensing and the community www.alcohol.org.nz

Alcohol Licensing applications – public notification and public objections

All alcohol licence applications (new, renewal, or variations) for on, off and club licences are publically notified. Public notices for applications made to the Christchurch City Council are all published on a dedicated alcohol licensing webpage located at ccc.govt.nz/alcohol. By advertising on the same webpage each time, people will know where to go to look for licence application notice and details about public objection timelines. Public notifications will still be for 15 working days, but you will be able to view on the webpage recent notices beyond that time.

Members of the public can object to an application (or renewal) for an alcohol licence in some circumstances. The public objection period is 15 working days. Any person who has a greater interest in the application than the public generally can formally object to a license (or renewal).

Who can object?

Any person who has 'greater interest' in the licence application than the public generally. For example: A person with a 'greater interest' could be someone living or working in the same street as the proposed premises, or a member of a board of trustees of a school or marae that is located nearby.

If you are a member of the public who is concerned about the general effects of alcohol in the community but who lives in another part of town and does not have a special interest in the application, it is likely that you do not meet the criterion of having 'greater interest' than the public generally.

Grounds for objection

These are quite specific and cover things such as (the full list of criteria and information about these can be found at www.alcohol.org.nz/alcohol-management-laws/licensing-local-policies/alcohol-licensing/licence-criteria):

- The suitability of the applicant
- Days and hours alcohol will be sold
- Design and layout of the premises
- Whether amenity and good order of the area would be substantially reduced
- The undesirability of further licences where amenity and good order have already been reduced

A public hearing must be held when valid objections to the application are received from the public. The Alcohol