

Alcohol licensing

Who can I sell and supply alcohol to at my licensed club?

It's important to remember that a club licence only allows the sale and supply of alcohol for consumption on the premises to any person who is an "Authorised Customer".

For clubs this means:

- a member of the club
- is in the premises at the invitation of and is accompanied by a member of the club, or
- is a member of some other club with which the club has an arrangement for reciprocal visiting rights for members.

A club licence is different from a tavern or function centre licence and does not allow the sale of alcohol to the general public. If a club wants to sell alcohol to the general public a special licence is required for a specific event.

Checks for bar staff:

Before a club sells alcohol to a customer, bar staff must confirm that they legally can.

If bar staff do not recognise or know the customer as a member of the club, or are unsure that the customer is a current club member, they must ask the following series of questions:

1. **Are you a member of this club?**
2. **Are you a member of another club with reciprocal visiting rights?**
3. **Are you here as a guest and accompanied by one of our members?**
4. **Are you here as a guest and accompanied by a member of another club?**

The customer must answer "yes" to at least one of these questions for you to be able to sell them alcohol.

This only relates to the sale and supply of alcohol in a club.

Members of the public can legally come onto club premises at any time to take part in activities and they can be sold food and non-alcoholic drinks.

Bar staff must receive training to ensure they only sell alcohol to authorised customers, otherwise the club is at risk of prosecution and could lose the ability to sell alcohol.

The Health Promotion Agency (HPA) have some useful tools for clubs, including signs that can be displayed on the bar for staff to use as a reference tool and guide.

HPA's tools for clubs can be found at www.alcohol.org.nz/management-laws/managing-alcohol/alcohol-in-clubs

Any questions?

Contact the Alcohol Licensing Team on 941 8999 or email alcohollicensing@ccc.govt.nz