

# Building Setout Certificate

Please email this Certificate to: [codecompliance@ccc.govt.nz](mailto:codecompliance@ccc.govt.nz)

For guidance on how to complete this certificate, please refer to our [webpage](#).

<b>Building Consent Number:</b>	
<b>Property Address / Description:</b>	
<b>Date Survey was undertaken:</b>	
<b>Surveyor's Job Reference:</b>	

## Setout

1. Measured site level origin is in terms of:

Absolute (Local authority datum)

Absolute (LINZ official datum)

Relative (False assumed Datum)

Datum Name:

Origin point:

Reduced Level:

Site Benchmark Description:

Reduced Level:

2. What is the minimum specified floor level as detailed in the documentation?

RL =

Source of floor level:

3. Notes to on site user:

- Set out is based on plans prepared by \_\_\_\_\_, issue \_\_\_\_\_, dated \_\_\_\_\_
- It is your responsibility to check the set-out information against the approved building consent issue plans for any changes to the building that may have occurred during the consent process.
- See diagram below for offset marks placed.
- If required, please contact issuing surveyor for further interpretation.

## Diagram

Please attach diagram, and if relevant photos, which clearly illustrates the site set out including setbacks and site benchmark.

Comments:

## Declaration

We have been engaged to carry out the necessary field survey(s) to establish the items above and believe on reasonable grounds that the information provided is true and accurate within the survey tolerances prescribed in the Surveyor General Rules for Cadastral Survey.

Name: *(Print)*

Signature: \_\_\_\_\_

Date:

License Number:

**Survey Firm:**

**Survey Firm Contact Details:**

Ph:

email: