

Mt Herbert subdivision by-election 2020

Candidate information

This by-election is being held on Tuesday 18 February 2020 to cover the extraordinary vacancy for one member for the Mt Herbert subdivision of the Banks Peninsula Community Board.

The extraordinary vacancy has arisen because only one of the two positions representing the Mt Herbert subdivision was filled at October's Christchurch City Council local government elections.

The by-election will be conducted by postal vote using the First Past the Post voting electoral system, under the provisions of the Local Electoral Act 2001 and Local Electoral Act Regulations 2001.

The Electoral Officer for this by-election is Jo Daly. Jo can be contacted by phone on (03) 941 8581 or 027 236 9052 or by email at jo.daly@ccc.govt.nz

A full Candidate Information Booklet was produced for the recently concluded 2019 local body elections. Information about governance responsibilities, remuneration and ward and subdivision maps are available in this booklet, along with detailed information for candidates, including campaigning requirements and election offences. This booklet is available online at www.ccc.govt.nz/elections or on request from the Electoral Officer.

By-election timetable

Monday 25 November 2019	Public notice of by-election Nominations open Preliminary electoral roll open for inspection
Monday 23 December 2019	Nominations close at noon Preliminary electoral roll closes
As soon as practical after 23 December 2019	Public notice of election and candidate names*
Monday 27 January 2020	Delivery of voting document begins Progressive roll scrutiny Early processing period starts Special voting period starts
Tuesday 18 February 2020	Election day Voting closes at noon Progress results available
Wednesday 19 February 2020	Preliminary results released
Friday 21 February 2020	Official results available
As soon as practical after 21 February 2020	Public notice of declaration of result
By Thursday 16 April 2020	Candidate return of electoral donations and expenses form due

** If only one nomination is received an election will not be held. The public notice will declare the candidate elected unopposed.*

Candidate eligibility

Full eligibility criteria for this by-election are detailed on the reverse of the nomination form and in the Candidate Information Booklet. Candidates do not need to reside within the Mt Herbert community subdivision of the Banks Peninsula ward, but must be a New Zealand citizen and enrolled as a parliamentary elector in New Zealand. Candidates must be nominated by two electors who are enrolled as electors of the Mt Herbert Subdivision of the Banks Peninsula ward.

Nominations

Nominations must be made on the official nomination form. The nomination form must be accompanied by a \$200 nomination deposit and proof of New Zealand citizenship, and candidates are also able to submit a candidate profile statement and/or candidate photo.

Candidate profile statement

The Local Electoral Act allows for candidate profile statements (CPS) to be provided by each candidate with the nomination paper. If an election is required these are then collated by the Electoral Officer and forwarded to electors in a sheet or booklet with the voting papers. Refer also to the details included in the Candidate Information Booklet.

Candidate profile statements are limited to 150 words and should also be provided electronically via e-mail or on data stick/media device as a word document.

Candidate profile statements are governed by Sections 61 and 62 of the Act. Profiles must be provided at the same time as all nomination documents.

Candidate photo

Candidates may also submit a photograph for inclusion with the candidate profile statement in the sheet or booklet that will accompany the voting papers. Photos must be recent (taken within the last six months), be submitted in JPEG format electronically via email or on data stick/media device at the same time as all nomination documents.

Note: The onus is on the candidate to ensure that all nomination documents including the profile and photo are submitted to the Electoral Officer/Electoral Official by noon on Monday 23 December 2019.

Campaigning

Full details on the rules associated with campaigning for this by-election are listed in the Candidate Information Booklet. All candidates should refer to this booklet to familiarise themselves with those restrictions. The following is a summary of the key points to be aware of:

- Campaigning can commence anytime but must cease by the close of voting, noon on Tuesday 18 February 2020.
- No election material can contain any untrue statement defamatory of any candidate, calculated to influence the vote of any elector or include an imitation voting paper which has the names of the candidates with any direction or indication as to the candidate a person should vote for, or in any way contains such direction or indication likely to influence the voter.

Election advertising

Election advertising, using any medium including social media, must identify the person under whose authority they have been produced, as per Sections 113 of the Local Electoral Act 2001.

All candidate hoardings, posters, social media, advertisements etc. must include a sentence at the bottom saying that it is authorised by the candidate (or their agent), for example, “*Authorised by Bill Citizen, 20 Main St, Sampletown*” Please note that the address listed must be a physical address, not a PO Box or rural delivery number.

Election hoardings and temporary local election signage

Guidelines for temporary local election signage are available in the Candidate Information Booklet. Temporary local election signage (which might otherwise exceed the District Plan limits) is permitted within the limits specified for a period of nine weeks before election day, and must be removed by midnight the day before election day. For this by-election signage is authorised from Tuesday 17 December 2019 until midnight on Monday 17 February 2020.

Campaigning expenditure limits

Candidates are required to keep records of all campaign expenses and donations, and at the end of the election period are required to submit to the Electoral Officer a summary of donations received and expenditure made on campaigning.

For this by-election the total election expenses must not exceed \$3500 (inclusive of GST).

Lodgement of nomination forms

Nomination documents for this by-election can be lodged between Monday 25 November and Monday 23 November noon by:

- Delivery to the Electoral Officer Christchurch City Council Civic Offices, 53 Hereford Street (between 9am–5pm)
- By email to jo.daly@ccc.govt.nz

All nomination documents must be submitted at the same time, being: the nomination paper, proof of New Zealand citizenship, nomination deposit (or evidence of), candidate profile statement and candidate photo.

A nomination will not be accepted if any components are missing.