



CANDIDATE INFORMATION PRESENTATION CHRISTCHURCH CITY COUNCIL



SESSION CONTENT

The Council

Candidate and nomination information



A CREATURE OF STATUTE

Everything Council does is governed by the legislative framework established by Parliament - more than 125 pieces of legislation.



THE FOUR 'Ps' OF LOCAL GOVERNMENT ACT (LGA)

- Purpose of the Act and of local government
- Powers of local government
- Principles relating to local government
- Process long-term community plans and decision-making

PURPOSE

The purpose of local government is -

- (a) Enable democratic local decision-making and action by, and on behalf of communities; and
- (b) Meet the current and future needs of communities for good quality local infrastructure; local public services; and performance of regulatory functions in a way that is most cost-effective for households and businesses

Local Government Act 2002, section 10(1)



POWERS

- Local government can now do anything (lawful) it likes

But...

- Actions must fulfil the purpose of local government
- Decision-making must be systematic
- Must keep the public well informed, and consider their views at each stage of decision making.
- Must use formal processes for major decisions
- Subject to requirements of other legislation



PRINCIPLES

- Openness, transparency and democratic accountability
- Efficiency and effectiveness
- Having regard to community views
- Future as well as current communities
- Decisions consistent with purposes in the Act



PRINCIPLES

- Opportunities for Māori to contribute to decision-making
- Collaboration and cooperation
- Sound business practices
- Prudent stewardship
- Sustainable development approach
- Plus Governance Principles and Consultation Principles



PROCESS

- Long Term Plans
- Decision making



TWO DECISION MAKING PARTS

- Council
- Community Boards



COUNCIL

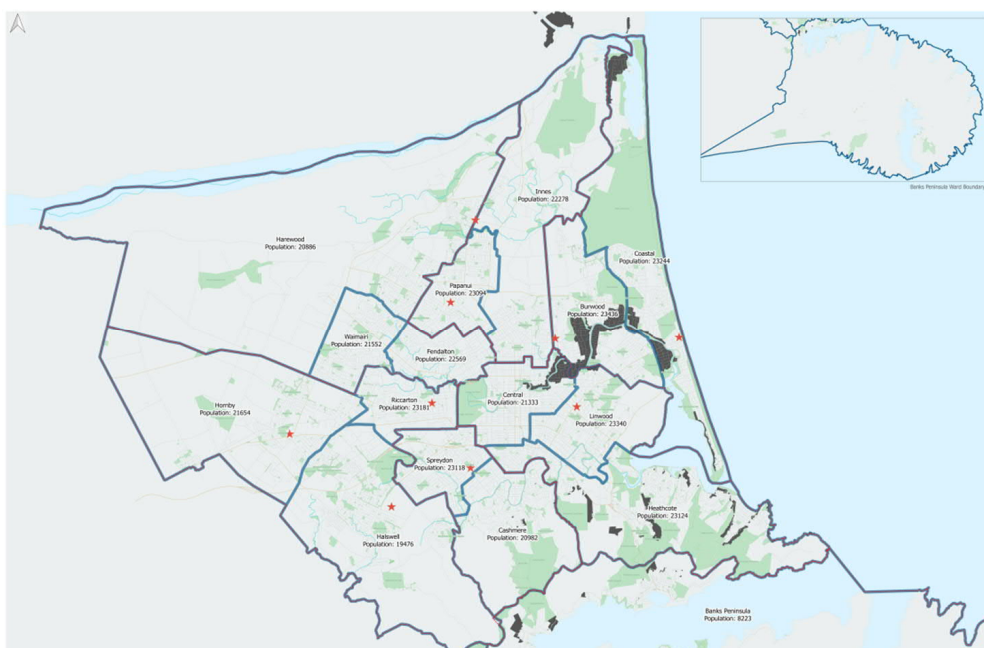
- The governing body made up of the Mayor and 16 Councillors. Focuses on issues that affect the whole city
- The Mayor is elected by all voters
- Councillors are elected by voters from the ward they represent.





COUNCIL

- Must balance the obligation to represent the ward with the obligation to act in the best interests of the whole city:
 - Elected on a ward basis and need to understand the communities and issues in their wards
 - Primary responsibility is to take a Christchurch-wide view and make decisions affecting the district as a whole
 - Appointed to Community Boards
 - Remain in touch with their ward by attending local events and meetings, including Community Board meetings.



COUNCILLORS

- Being a Councillor is considered a full-time job
- Currently:
 - The full governing body has two meetings a month, plus a Committee of the whole that meets monthly
 - Councillors are also members of Committees - many of these meet monthly, subcommittees and working groups meet as required.
- Times when a greater-than-normal commitment is required:
 - during the hearings process for plans and bylaws



COUNCILLORS

- Attend Community Board meetings
- Attend meetings and workshops with Council employees and external parties as required for individual projects
- Time to read plans, reports and agendas, and other preparation work.
- Engage with the public, including attending events and public meetings, and liaising with residents and community groups
- Councillors work alongside the chairperson and members of boards to address issues raised by their constituents
- Public role



COMMUNITY BOARDS

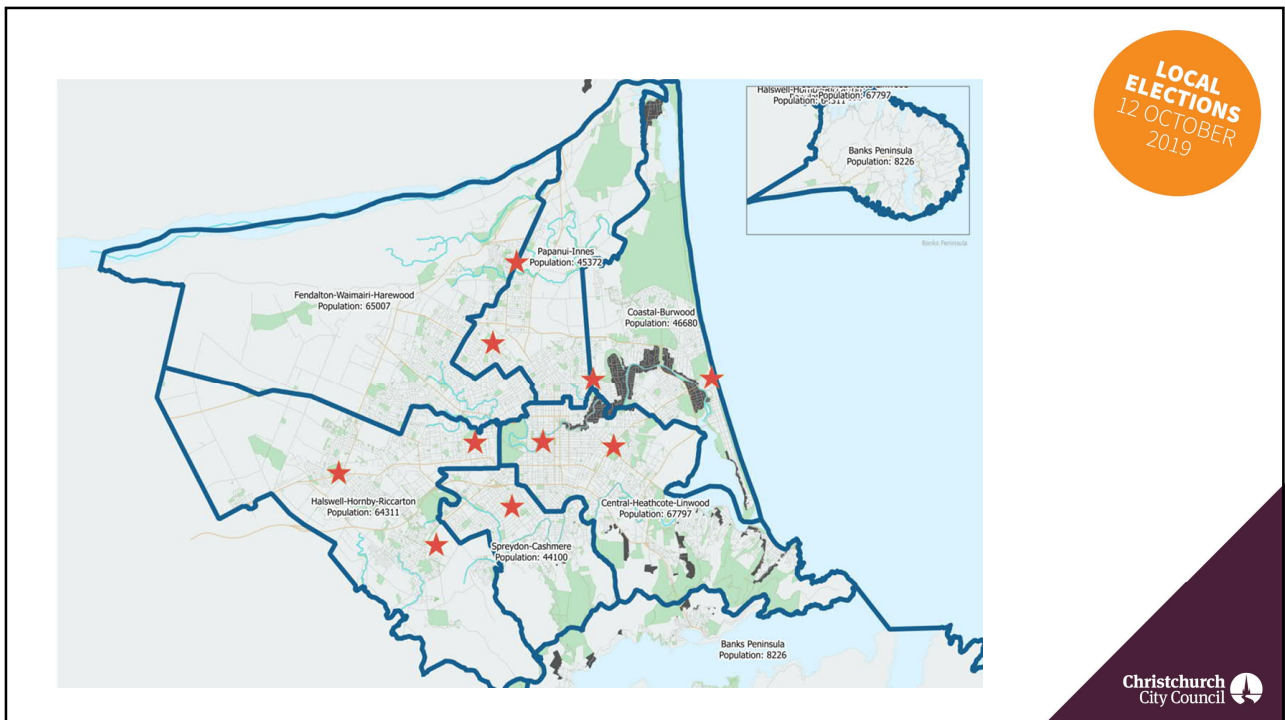
- Seven community boards representing their individual areas:
 - Each local board has between six and nine members, elected by voters from the ward or subdivision area they represent
- Community boards have a key advocacy role in Council decisions and policies
- They make decisions on local community issues, activities and facilities, and help build strong communities



COMMUNITY BOARDS

- The purpose of a community board is to:
 - represent and act as an advocate for the interests of the community;
 - consider and report on any matter referred to it by their council, and any issues of interest to the community board;
 - make an annual submission to their council on expenditure;
 - maintain an overview of services provided by their council within the community; and
 - communicate with community organisations and special interest groups in the community, and undertake any other responsibilities delegated by their council





COMMUNITY BOARD MEMBERS

- Chairperson
 - Each Board elects one of its members to be Chairperson
 - The role of Board Chair requires substantial additional commitment
- Deputy Chairperson and Members
 - Each board elects a Deputy Chairperson
 - Board members may also take on responsibility for a particular area of portfolio such as events or parks, and may be asked to sit on Board Committees
- Community Boards are supported by a dedicated Community Governance Team



REMUNERATION

The Remuneration Authority is responsible for setting the remuneration of local government elected members.



COUNCIL

Mayor \$195,000 per annum

Remuneration Authority change in approach, establishment of a governance pool based on Council sizing in 2018. Councillor remuneration changes after the election:

Minimum base Councillor remuneration \$97,280 per annum

Potential quantum of governance pool for remuneration of 16 councillors, including positions of additional responsibility \$1,843,200 per annum

COMMUNITY BOARD MEMBER



Community Board	Member	Community Board Chairperson*
Banks Peninsula	\$9,864	\$19,726
Burwood-Coastal	\$23,618	\$47,236
Fendalton-Waimairi-Harewood	\$23,297	\$46,595
Halswell-Hornby-Riccarton	\$24,580	\$49,160
Linwood-Central-Heathcote	\$24,580	\$49,160
Papanui-Innes	\$23,618	\$47,236
Spreydon-Cashmere	\$23,618	\$47,236

*Community Board Chairpersons receive twice the remuneration of members

Councillors do not receive remuneration over and above Councillor remuneration for being appointed to Community Boards.

ALLOWANCES

Elected Members are also entitled to allowances for activity related to official Council business. These are set by the Remuneration Authority for Council to adopt:

- Mileage
- Travel time – in the Christchurch City Council area
- Communication equipment and services
- Childcare –introduced from 1 July 2019



ELECTORAL TEAM

Jo Daly – Electoral Officer
elections2019@ccc.govt.nz
03 941 8581
027 236 9052

Anthony Morton – Electoral Officer
amorton@electionz.com
03 377 3530

Electoral Office established on the ground floor Civic Offices from 10 July 2019





ELECTORAL OFFICER ROLE AND RESPONSIBILITIES

The Electoral Officer (EO) is solely responsible for the conduct of the election.

This includes:

- Compilation of electoral rolls
- Public notices
- Preparation of election documents
- Receiving and processing nominations
- Preparing, printing, issuing of voting documents
- Processing and counting of votes
- Declaration of results – progress, preliminary and final
- Receiving returns of electoral expenses and donations
- Investigating alleged breaches of the Act by passing them to the Police.

KEY DATES



Nominations open	Friday 19 July
Nominations close	noon Friday 16 August
Electoral signs can go up	Saturday 10 August
Delivery of voting papers	Friday 20 September - Wednesday 25 September
Special voting period	Friday 20 September - noon Saturday 12 October
Removal of electoral signs	by midnight Friday 11 October
Close of voting	noon Saturday 12 October
Progress results available	as soon as practical after close of voting
Preliminary results available	Sunday 13 October
Final results and official declaration	from Thursday 17 October
Candidate return expenses/donations	Thursday 13 December

ELECTIONS WILL BE HELD FOR:



Mayor

16 Councillors elected from 16 wards

- Banks Peninsula
- Cashmere
- Coastal
- Halswell
- Heathcote
- Innes
- Papanui
- Spreydon
- Burwood
- Central
- Fendalton
- Harewood
- Hornby
- Linwood
- Riccarton
- Waimairi

37 Members for seven Community Boards



37 MEMBERS FOR SEVEN COMMUNITY BOARDS



Community Board	Ward or Subdivision	Members
Banks Peninsula	Akaroa Subdivision	2
	Lyttelton Subdivision	2
	Mt Herbert Subdivision	2
	Wairewa Subdivision	1
Coastal-Burwood	Coastal ward	2
	Burwood ward	2
Fendalton-Waimairi-Harewood	Fendalton ward	2
	Waimairi ward	2
	Harewood ward	2
Halswell-Hornby-Riccarton	Halswell ward	2
	Hornby ward	2
	Riccarton ward	2
Linwood-Central-Heathcote	Linwood ward	2
	Central ward	2
	Heathcote ward	2
Papanui-Innes	Papanui ward	2
	Innes ward	2
Spreydon-Cashmere	Spreydon ward	2
	Cashmere ward	2



NOMINATION PROCESS



Nomination period – Friday 19 July to noon Friday 16 August

Nomination Process

All nomination documents must be submitted together

- Nomination form, profile statement, photo, \$200 deposit (or proof of) and evidence of NZ Citizenship
- Can be lodged at Civic offices, posted or emailed to nomination2019@ccc.govt.nz
- Nomination deposit paid at Civic or online banking (evidence required)
- Candidate contact details will be public information
- Can use commonly used names on voting documents – not titles
- Party affiliations – cannot be offensive, confusing or too long
- Confirmed candidate listings published on Council website
- Do not leave nominations until the last day

CANDIDATE QUALIFICATIONS



Must be:

- A New Zealand citizen
- Enrolled on the parliamentary electoral roll in New Zealand
- Nominated by two people on the electoral roll in the area standing

Cannot:

- Stand for Christchurch City Council and Environment Canterbury
- Be serving a prison sentence of three years or more
- Have an interest in a contract of more than \$25,000 a year with the Council
- Withdraw after nominations close

Can stand:

- For Mayor and/or Councillor and/or Community Board
- For Canterbury District Health Board and any position on Council
- If a Council employee, but must resign if elected to Council
- If you live outside the area, but must state that on nomination form
- As an independent candidate, or under an affiliation, or as part of a group

CANDIDATE PROFILE STATEMENT AND PHOTO



Candidate Profile Statements

- May be provided (not mandatory)
- If provided must be provided by electronically and with other nomination documents – as an email attachment (MS Word) or on a pen drive.
- Up to 150 words about the candidate, their policies and intentions
- Cannot comment on policies of another candidate
- Hand written profiles will not be accepted
- EO not required to verify or investigate any information included in profile statement.

Photos

- May be provided (not mandatory)
- Should be in colour, within the last 12 months, head and shoulders shot only
- Should be supplied electronically as jpgs, scanned at 600 dpi
- Must be provided with other nomination documents.

Candidate profiles and photos should be emailed to the EO but a hardcopy must be attached with nomination documents if lodging personally – all nomination documents submitted together.



HAREWOOD WARD OF THE FENDALTON-WAIMAIRI-HAREWOOD COMMUNITY BOARD 2019 NOMINATION PAPER

Nominations must be in the hands of the Electoral Officer/Official before 12 noon, Friday 16 August 2019



A: CANDIDATE to fill out after reading important information on reverse

I (candidate's full name), _____

accept the nomination and confirm that I have read and understand the **Eligibility and Candidacy** notes on the reverse of this form and certify that I am qualified to be a candidate under section 25 of the Local Electoral Act 2001 and regulations and that I am not disqualified under section 58 of the Local Electoral Act 2001. In particular, I am a New Zealand citizen and a parliamentary elector and I am not a candidate for election to the Canterbury Regional Council (Environment Canterbury).

Address (as listed on the parliamentary roll): _____

Email (EO's preferred first point of contact): _____

Mobile phone: _____ **Home phone:** _____

I understand that the details provided on this nomination paper will be publicly available for election purposes.

Please advise the Electoral Officer at the time of lodging your nomination if there are contact details that you would not like to be published.
Note: Section 55(5) of the Local Electoral Act 2001 requires that this nomination form be available for public inspection at the Christchurch City Council office located at 53 Hereford St, Christchurch Central, Christchurch 8013. Please note that candidate and nominator details provided on this form and any photo and profile statement provided will also be placed on the Christchurch City Council website and available through online channels and electronic applications.

I submit with this nomination (please tick appropriate circles):
 Evidence of NZ citizenship Evidence of deposit (\$200) Photo Profile statement

I understand that, in not providing a profile or photo, the words "Profile/Photo not supplied" will appear below my name in the profile booklet that will be sent out with the voting paper. **All nomination documents must be submitted at the same time.**

My principal place of residence (tick ONE circle):
 is **WITHIN** the Harewood Ward of the Fendalton-Waimairi-Harewood Community Board area is **NOT WITHIN** the Harewood Ward of the Fendalton-Waimairi-Harewood Community Board area

I am also standing for the following elections: _____

I wish my name to be shown on the voting document as: _____

I wish to use the following affiliation (To be left blank if the candidate does not wish to use any party/group affiliation. A candidate with no affiliation may request that 'independent' be shown).

Signature: _____ **Date:** _____



EXAMPLE PROFILE STATEMENT



Wellington City Council

Electing the Mayor



Celia WADE-BROWN
a good choice for Wellington

My principal place of residence is not in the Wellington City Council area. Auto-populated text

I am also standing for the Northern Ward and the Capital and Coast DHB.

Celia Wade-Brown is an approachable, fair and inclusive leader. Her positive Council contribution, community work and business background offer a good combination of skills. She has extensive heritage in engineering, led significant engineering and water

Hard-coded text

Christchurch
City Council

CAMPAIGNING



- Can commence at any time
- Campaigning conduct
 - no Council resources to be used for campaigning
 - voting papers can not be collected from electors by candidates, assistants or agents
- All campaign material – flyers, ads, cars, social media, signs, posters, billboards must include an authorisation from the candidate or their agent stating their name and physical address
 - not a PO Box, Private Bag, Council address
 - must be on the front of the sign or promotional material
- Campaign material, including signs, must not imitate a voting paper
- Any content of signs is subject to Advertising Standards Authority guidelines and complaints process – must be factual
- Rules of defamation apply

Christchurch
City Council

TEMPORARY LOCAL ELECTORAL SIGNS



- Legislation and rules relating to candidate and party temporary local electoral signage include the Christchurch District Plan, Local Electoral Act, Bylaws – Council and NZTA – and a consent for the erection of temporary local electoral signage
- All signage displayed must have the permission of the landowner. This includes private, public, Council and Crown own land including NZTA
- All electoral signs must include the authorisation statement
- New temporary local electoral signage is permitted under consent for a period of nine weeks before polling day – 10 August 2019
- Signage must be removed by midnight the day before polling day – 11 October 2019.

TEMPORARY LOCAL ELECTORAL SIGNS



- No new individual temporary election sign may be more than 3m² in area.
- A maximum of 3m² signage per site may be placed in addition to any other legal signage already permitted by the District Plan.
- In zones where more than 3m² signage is permitted election signage may be placed up to the normal signage area limit or 3m² whichever is greater.
- Signage must not obscure or distract from traffic signals or traffic safety signs.
- Election advertising on vehicles – painted or attached flush - is permitted when the vehicle is being used for transportation. Vehicles being used as signs must comply with Council bylaws.
- Restrictions apply to signage on or adjacent to NZTA state highways. Signs are not permitted on a motorway or state highway with a speed limit of more than 70km/hour.
- Additional restrictions apply to signage in certain areas identified by the District Plan as having special values, i.e. sites of ecological significance, heritage items or settings, significant trees.
- Additional information on signage restrictions and the District Plan available from the EO, candidate information and the website.

SOCIAL MEDIA

During the three month period, from 12 July 2019:

- Council social media channels cannot be used for electioneering by candidates or members of the public – will be monitored and strictly enforced
- Council's social media channels will unlike/unfollow all candidate social media channels
- Candidates must not link their own social media channels (if they are used for campaigning purposes) to the Council's social media channels, and must ensure that they have the appropriate authorisation statement
- Any post - positive or negative - made by any individual specifically relating to their own or someone else's nomination, intention to run for Council or election campaign, will be removed



SOCIAL MEDIA

- Council's social media channels will remain neutral. Council will promote elections and the importance of voting but will not associate these posts with any candidates
- During the lead up to elections, the current elected members may be used in social media posts where it is appropriate and is considered 'business as usual' to use them.
- Council resources can not be used for election or campaigning purposes.
- Candidates or parties cannot campaign on Council's channels, or piggyback on their audiences



ELECTION EXPENDITURE LIMITS

Total electoral expenses, including GST, must not exceed:

Mayor	\$70,000
Councillor – city ward	\$20,000
Councillor – Banks Peninsula ward	\$7,000
Community Board – city ward	\$20,000
Community Board - Banks Peninsula subdivisions	\$3,500



ELECTION EXPENSES

- If standing for more than one position the higher limit applies, not both
- The applicable period for which campaign expenditure limits applies is three months before election day – 12 July 2019
- Electoral expenses that commenced prior to 12 July need to be apportioned in the return of electoral expenses
- Candidates required to provide details of all election expenses to EO, apportioned expenses for activity outside of the three month applicable period must be included in return.



ELECTION EXPENSES



- Return of electoral expenses and electoral donations required within 55 days of the official result declaration – estimate 13 December 2019
- Refund of \$200 election deposit – if candidate receives 25% of the votes of the lowest successful candidate – will not be paid until return is lodged
- Return of electoral expenses and electoral donations are public documents – will be available on the Council website for seven years.

ELECTORAL DONATIONS



- No time limit on when donations are received, all donations to be recorded.
- Donations must be included in candidate return
- Donations do not need to be accepted
- No such thing as an anonymous donation if you know who it has come from
 - someone can't give a donation and ask for it to be treated anonymously
 - anonymous means you don't know who it came from, can't reasonably work it out
 - a third party who passes on a donation must disclose who the donor is.

An anonymous donation can not be over \$1,500:

- if it is, candidate can't keep balance over \$1,500, it must be given to EO to pass onto Council
- a donation made up of contributions (e.g. to a trust) is treated as one donation, and can't be over \$1,500
- it is an offence to circumvent \$1,500 limit, i.e. by deliberately splitting up a donation into smaller contributions.

VOTING AND SPECIAL VOTING



Voting

- Voting documents will be delivered between 20 September and 25 September 2019 to all people enrolled by 16 August.
- Must be returned by noon Saturday 12 October.

Special voting

- Special voting is available for anyone who does not receive, spoils or loses their voting papers or enrolls after 16 August 2019
- Special voting is available for anyone on the unpublished roll
- Special voting papers can be posted out or picked up
 - Special voting will be available from Friday 20 September to noon on Saturday 12 October from Civic Offices
 - Special voting will also be available from six Customer Service Centres around the city, 9am to 5pm, Friday 20 September to Friday 11 October

Candidates cannot collect special voting documents or voting documents on behalf of electors.

ELECTION RESULTS



- Preliminary count occurs from noon Saturday 12 October 2019
- Progress results as soon as practical following – approximately 98% of votes received (excludes special votes and votes in transit)
- Progress results will be available on the Council's website
- Emailed to candidates who have provided an email addresses
- Preliminary results expected on Sunday 13 October, after all ordinary votes have been processed
- Final results expected by Thursday 17 October, after special votes have been processed
- EO declaration as soon as practical following final result.

POST ELECTION PROCESSES



Coming into office

- All members come into office on the day after the official declaration
- This is the day after the public notice has been published
- The programme of inaugural meetings, induction and training is under development.

POST ELECTION PROCESSES



Training and Meetings

- Induction and training will include sessions for members to attend the week following the election
- The Council Inaugural meeting is tentatively scheduled for Thursday 24 October, with Community Board Inaugural meetings in the following weeks
- No person is permitted to act as a member of the Council or a Community Board until making a declaration.

EQUIPMENT AND TECHNOLOGY



- Elected members will be provided with the information and support to perform their role. This will include a Council email address to be used for all Council business
- Agendas and meeting documents are provided electronically to elected members
- A device will be provided to access documents and for Council business. Training and ongoing support will be available

RESOURCES



- Christchurch City Council website: www.ccc.govt.nz/elections
- Candidate information booklet and nomination forms available early July 2019
- Local Government New Zealand resources – ‘Making a Stand’ and Videos – available on the Council website
- Christchurch City Council Pre-election report – available July 2019
 - to provide information to promote public discussion about the issues facing the Council
 - to facilitate and foster electoral participation
 - to stimulate informed debate about local authority funding and expenditure issues
- Legislation: www.legislation.govt.nz
 - Local Electoral Act 2001, Local Electoral Regulations 2001



THANK YOU

Queries at any time please get in contact.
elections2019@ccc.govt.nz
03 941 8581

