

COVID Risk Assessment – Health Protocols for COVID-19 Level 1

HAZARD	PERSONS AT RISK	CONTROL MEASURES	ACTION BY
Self-Isolation	ALL	Participants should not attend and must follow the guidance on self –isolation, if they; a) Have a high temperature, or b) A new persistent cough, or c) Is within 14 days of the day when the first member of their household showed symptoms of Coronavirus (Covid-19)	Site Crew Volunteers Groups
Living with a person in one of the above groups	ALL	Anyone living with a person in the above groups should stringently follow guidance from their medical advisor and minimize contact outside of the home.	Site Crew Volunteers Groups
If staff / volunteer/ participant falls ill whilst at work	ALL	If someone develops a severe acute respiratory infection, whilst at the event, including a fever and a new cough, they must; <ul style="list-style-type: none"> • Ensure the event manager is informed • Avoid touching anything • Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. They must then follow the guidance on self-isolation and not return until their period of self-isolation has been completed and they are medically cleared fit to return.	Site Crew volunteers and groups
Covid-19 Contact Tracing	All event goers	Although we are only operating at Level 1, all groups members involved will be required and attendees will be encouraged to record their visit to the event use the contact tracing app and scan the QR code or fill in the tracking information sheet at the information tent. All stall holders to display the attached QR code at your stall	Site Crew Volunteers Groups
Staff / volunteers and participants at increased risk or vulnerable	ALL	Anyone who is at increased risk of severe illness from Coronavirus (Covid-19) is strongly advised to stay at home and should be particularly stringent about following physical distancing measures. Anyone identified as extremely vulnerable will be advised by their medical advisor and should follow their guidance. Guidance on pre-existing medical conditions is found on the Ministry of Health website.	Site Crew Volunteers Groups
Hygiene and Cleaning Practices	Contractors Staff Volunteers	<ul style="list-style-type: none"> • Staff on site to be instructed in hygiene practices. • Everyone must adhere to hygiene measures as described in the Governments published guidelines, such as trying to keep 1m from others, washing hands, coughing into one's elbow and avoiding touching their own face. • Anybody who is sick must stay home and not attend our event. If they have flu-like symptoms, they are advised to self-isolate at home and seek medical advice asap. • Hand sanitiser to be on site for all staff, contractors and visitors to use. • Public toilets will be cleaned before, during and after the event. Hand sanitizer will be available inside and outside every toilet. • Any cloths must be disposed of appropriately. • Contractors are responsible for supplying cleaning products and cleaning surfaces of equipment that is touched and used by the public (golf clubs, archery bows etc), wiping down bouncy castles if there are any messes. 	Site Crew Volunteers Contractors

		<ul style="list-style-type: none"> • Activities – adhere to safety guidelines regarding limit of numbers (eg bouncy castles) 	
Hygiene and Cleaning Practices	Participating Groups Public	<ul style="list-style-type: none"> • Everyone must adhere to hygiene measures as described in the Governments published guidelines, such as trying to keep 1m from others, washing hands, coughing into one's elbow and avoiding touching their own face. • Anybody who is sick must stay home and not attend our event. If they have flu-like symptoms, they are advised to self-isolate at home and seek medical advice asap. • Participating groups to provide hand sanitizer (containing at least 60% alcohol) at all community stalls. • Encourage the public to sanitize their hands when arriving, leaving and after touching public items. • Organisations and groups will be encouraged to regularly clean their surfaces (especially food vendors) as well as adhering to the health and safety guidelines for food handling. • Food vendors must adhere to the agreed food safety guidelines. • Food vendors – must <ul style="list-style-type: none"> Wear gloves Wear face masks Ensure that you do not have people sharing cutlery etc Keep food covered Regularly clean contact surfaces No communal condiments accessible to the public 	Participating Groups