

Alcohol licensing:

Sample test questions for manager's certificate

1.	What is the object of the Act?	
2.	What type of licence do your premises have and what does this mean?	
3.	What is the designation of your premises and who does this allow on site?	
4.	Where must the licence be displayed in the premises?	
5.	When you are the Duty Manager what sign must be displayed and where must it be?	
6.	Who are prohibited people and who can be fined for serving them?	
7.	What is on your host responsibility policy and what is the reason for having one?	
8.	What are your responsibilities as a Duty Manager?	
9.	Have you had to refuse service to someone, how did you handle the situation?	
10.	What are the three acceptable forms of ID? What year was an 18 year old born?	a) b) c)
11.	Name two categories of people who can purchase alcohol in a licensed club.	a) b)
12.	Name three types of licences that allow alcohol to be consumed on the premises.	a) b) c)
13.	Is it an offence to serve a jug, for instance, of bourbon and cola? Explain.	
14.	Apart from the legal requirement why is it important to provide a range of food on a licensed premises?	
15.	Name three criteria that are considered when applying for a manager's certificate.	a) b) c)

16.	How long can customers remain on hotel or tavern premises after the licence period has stopped?	
17.	Who are prohibited person and how much can they be fined for serving them?	
18.	Can an intoxicated person remain on the premises?	
19.	Under what circumstances can the Police close a licensed premises?	
20.	Name two strategies you can use to slow service down if someone, in your opinion, is drinking too quickly.	a) b)
21.	Name the four main types of licences.	a) b) c) d)
22.	If you are the Duty Manager what sign needs to be displayed?	
23.	From what time on ANZAC day can alcohol be sold?	
24.	For what period of time is a Manager's Certificate issued and whose responsibility is it to renew?	
25.	What is a restricted area?	
26.	When should food, non alcohol and low alcohol beverages be available in a licensed premises?	
27.	What is the difference between a temporary manager and an acting manager?	
28.	Explain when a minor can drink on a licensed premises.	
29.	What action would you take should you find an intoxicated person on the premises?	
30.	What does a supervised designation mean?	